

**NORTH WALTHAM PARISH COUNCIL**

Chairman: Mr Geoff Chapman

Clerk: Hayley Thomas

7 Smiths Mead, North Waltham, RG25 2SZ

Tel: 01256 396868, Email: [clerk@northwaltham.info](mailto:clerk@northwaltham.info)**To: Members of North Waltham Parish Council**

You are summoned to attend the North Waltham Parish Council Ordinary Meeting on **Tuesday 20<sup>th</sup> December 2022 at 7.30pm** to be held at the **Rathbone Pavilion, Cuckoo Meadow**

**For information:**

- **Oakley & The Candovers Ward Councillors, Basingstoke & Deane Borough Council**
- **Hampshire County Councillor**

## AGENDA

### Welcome and Introduction by the Chairman

**155/FC/  
09/22-23****Apologies for Absence****156/FC/  
09/22-23****Declarations of Interest**

- Arising from this agenda, members are invited to declare any relevant interests.
- Notwithstanding this item, members may subsequently declare an interest at any point during the meeting.

**157/FC/  
09/22-23****Meeting open to the Public**

The meeting will allow questions and comments from members of the public.

**158/FC/  
09/22-23****Minutes**

To approve the accuracy of the minutes, already circulated, of:

- the Ordinary Meeting held on 15<sup>th</sup> November 2022.

Approved minutes are available to view at <https://www.northwaltham.net/parish-council/meetings/>

**159/FC/  
09/22-23****Action Plan and Outcomes following the meetings held on 15<sup>th</sup> November – Appx 1**

To receive an updated Action Plan and to discuss any issues arising not on the agenda.

**160/FC/  
09/22-23****Policies and Key Documents****(a)**

The Parish Council to formally review the recent edits to the Health & Safety Policy.

**(b)**

The Parish Council to formally review the Training and Development Policy.

**161/FC/  
09/22-23****Budget**

To review updates and discuss the budget.

**162/FC/  
09/22-23****Email and Website Services**

To discuss recent email migration and change in website provider.

**163/FC/  
09/22-23****Pond Refurbishment Project**

To discuss the pond refurbishment.

**164/FC/  
09/22-23****Communications Strategy**

To discuss how the Parish Councils shares information with residents.

**165/FC/  
09/22-23****Current Planning Applications**

To note the status of current planning applications – full list at Appendix 2.

New applications for review:

22/03167/HSE Oaklands

22/03179/HSE No.1 Cold Harbour

Documents can be viewed at <https://planning.basingstoke.gov.uk/online-applications/>

**166/FC/  
09/22-23****Planning Compliance Issues**

To receive an update on outstanding compliance issues.

**167/FC/  
09/22-23****Finance**

- (a) **Receipts and Payments** – see Appendix 3
- To acknowledge receipt of payments made to the Parish Council
  - To acknowledge payment of standing orders, direct debits and other pre-approved payments
  - To acknowledge Multipay card payments made since the last statement

To approve payments

- (b) **Bank Balances**  
To receive the current bank balances.

- (c) **Quarterly Summary**  
To receive and approve the Q2 summary.

**168/FC/  
09/22-23** **Village Maintenance Matters**  
To receive updates on and/or discuss the following:

- (a) **General Maintenance – Grass Cutting**

- (b) **St Michael's Green**

- (c) **Plan for village trees**

- (d) **Footpaths/Gates**  
Review quote for works on village approach gates.

- (e) **Telephone Box**

- (f) **Lengthsman**  
To discuss the work for the next visit, scheduled for 18/01/23.

- (g) **Litter Picking**

**169/FC/  
09/22-23** **Highways and Roads**  
To receive an update on the following:

- (a) **Traffic issues**

- (b) **Potholes and other highways maintenance**

- (c) **Other miscellaneous issues**

**170/FC/  
09/22-23** **Correspondence** – see Appendix 4

- To acknowledge correspondence received since the meeting on 15<sup>th</sup> November 2022.

To discuss any issues arising from correspondence not covered elsewhere on the agenda.

**171/FC/  
09/22-23** **Councillors' Announcements**

**172/FC/  
09/22-23** **Items for insertion in the Parish Magazine** (*final copy date 11<sup>th</sup> January 2023*)

**173/FC/  
09/22-23** **Date of Next Meeting**  
To confirm the date of the next Ordinary Meeting scheduled for 17<sup>th</sup> January 2023.

Signed:

Clerk to North Waltham Parish Council