



## NORTH WALTHAM PARISH COUNCIL

Chairman: Mr Geoff Chapman

Clerk: Mrs Sharon Shea

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### MINUTES OF ORDINARY MEETING

**Tuesday 24<sup>th</sup> August 2021 at 7.30pm  
at St Michael's Church, North Waltham**

	<p><b>Councillors Present</b> Cllr Geoff Chapman (GC) – Chairman (Chair), Cllr Judith McGinley (JMG), Cllr Bill Preston (BP), HCC Cllr Juliet Henderson, BDBC Cllr Diane Taylor, BDBC Cllr Paul Gaskell and Sharon Shea – Clerk (SS)</p>	<b>Actions for</b>
<p><b>079/FC/ 05/21-22</b></p>	<p><b>Apologies for Absence</b> Cllr David James (DJ), Cllr Yann Caironi (YC). Did not attend: Cllr Peter Waggett (PW).</p>	
<p><b>080/FC/ 05/21-22</b></p>	<p><b>Declarations of Interest</b> None.</p>	
<p><b>081/FC/ 05/21-22</b></p>	<p><b>Meeting open to the Public</b> No members of the public were present.</p>	
<p><b>082/FC/ 05/21-22</b></p>	<p><b>Minutes</b> The minutes of the Ordinary Meeting held on 20<sup>th</sup> July 2021 were accepted as a correct record.</p>	
	<p><b>ACTION:</b></p> <ul style="list-style-type: none"> <li>• Chairman to sign the minutes from 20/07/21 outside the meeting.</li> </ul>	<b>Clerk GC</b>
<p><b>083/FC/ 05/21-22</b></p>	<p><b>Action Plan and Outcomes following the meeting held on 20<sup>th</sup> July 2021</b> An updated Action Plan was presented to the Parish Council – see Appendix 1. All items requiring discussion are on the agenda.</p>	
<p><b>084/FC/ 05/21-22</b></p>	<p><b>Parish Councillor Vacancy</b> The Council is planning a letter drop to generate interest amongst local residents in joining the PC.</p>	
	<p><b>ACTION:</b></p> <ul style="list-style-type: none"> <li>• Organise a village-wide letter drop to residents.</li> </ul>	<b>All</b>
<p><b>085/FC/ 05/21-22</b></p>	<p><b>Community Infrastructure Levy (CIL) Funds</b> Three potential projects have been identified as suitable for the use of CIL funds: 1. Work to the kerbing at the junction of Steventon Road and Mary Lane. 2. Protective kerbing to reduce erosion of the bank at the churchyard along Steventon Road. 3. Footpaths suitable for disabled access within the churchyard.</p>	
	<p><b>ACTION:</b></p> <ul style="list-style-type: none"> <li>• Draw up suitable guidance regarding the use of CIL funds for those applying to the Parish Council for grants to support their projects.</li> </ul>	<b>GC</b>
<p><b>086/FC/ 05/21-22</b></p>	<p><b>Speed Reduction &amp; Safety Working Group</b> Cllr Henderson updated the meeting on work being done to introduce a 20mph speed limit within the village. The eventual aim is to introduce 20mph as the default for certain areas – this will require changes to the law but is not impossible. HCC and local MPs are sympathetic. Cllr Henderson's advice is to persevere with lobbying and continue to display informal '20 is Plenty' signs as much as possible. Cllr Henderson agreed that the A30/A33 junction near The Wheatsheaf is also a matter for concern and should be examined as part of the overall speed safety policy for the area.</p>	

**087/FC/  
05/21-22**

**Neighbourhood Plan Update**

The Chairman's Neighbourhood Plan grant application has been successful and a grant of £9,900 has been received. Consultants Oneill Homer will support the Neighbourhood Plan group in taking this work forward.

**088/FC/  
05/21-22**

**Current Planning Applications**

**(a) 21/02364/HSE Church Cottage, Steventon Road, North Waltham**

Erection of single storey rear extension to provide larger kitchen and utility room.

No comments or issues were raised.

NWPC response to BDBC: No comment or objection.

**ACTION:**

- Respond to BDBC with the PC's response to planning application 21/02364/HSE.

**Clerk**

**089/FC/  
05/21-22**

**Planning Compliance and Other Issues**

**(a) Land at OS ref 456378 145890 Fox Lane, North Waltham**

Application **19/02098/RET** - refused, appeal dismissed.

Application **21/00473/RET** - refused, appeal submitted – no further update.

**(b) Highfield, Church Road, North Waltham RG25 2BL**

Application **20/02516/ROC** (Variation of **18/00460/FUL** submitted) – undecided.

Amended plans submitted to BDBC March 2021 – no further update.

**(c) Land at Folly Farm, Overton Road, North Waltham**

The case officer has recommended refusal of application **20/01847/FUL** and it has been referred to the Development Control Committee (DCC) who will visit the site on 03/09/21 to 'view the site in the context of the surrounding landscape context' prior to the next DCC meeting on 08/09/21.

**090/FC/  
05/21-22**

**Finance**

**(a) Receipts**

- Council acknowledged receipt of a grant of £9,900 from Groundwork UK to support work on the Neighbourhood Plan.

**Payments**

- Council acknowledged payments of standing orders and Multipay card monthly fees since the last meeting.
- There were no payments awaiting approval.
- The council noted that a new Multipay card has been issued. Monthly Zoom and other regular payments should be made from the new card.

**ACTION:**

- Arrange for regular Zoom and other payments (e.g. virus protection and office software) to be made from the Multipay card.

**Clerk**

**(b) Bank Balances**

- Current account balance as at 24/08/21: £21,121.86.
- Deposit account: balance as at 24/08/21: £39,492.46.

**091/FC/  
05/21-22**

**Village Maintenance Matters**

**(a) St Michael's Green**

The Council is awaiting a quote for the removal of two diseased ash trees at the top of St Michael's Green. The site will be assessed in September to establish the cost of maintenance.

**(b) Village Pond**

A new floating duck house has been ordered and should be delivered in September.

**(c) Plan for village trees**

The Tree Warden has reviewed the plan with the Clerk and made some additional recommendations regarding maintenance. The works identified will be added to the list of maintenance tasks identified previously by the Parish Council into a single list, and prioritised.

**ACTIONS:**

- Combine the list of work to trees and maintenance of various areas of the village and prioritise. **GC**
- Check where the boundary line lies between the green at Corndell and Haddef. **Clerk**
- Check whether the Village Trust is considering donating a tree from the 'Queen's Green Canopy' project to North Waltham School. **GC**
- Contact HCC regarding works to trees on the green at the forge. **Clerk**
- Request a formal report regarding the willow tree at the pond. **Clerk**

**(d) Footpaths/Gates**

- BDBC have agreed in principle to collect waste from an additional bin installed at the entrance to the footpath on Steventon Road. The contractor who fits the new gate there will need to confirm whether sufficient space can be made to accommodate the bin at the roadside.
- Parish Councillors have cleared some of the Steventon Church and Level Lane footpaths in order to improve access. It may be necessary to hire suitable equipment to carry out such work in the future, and to consider whether a maintenance contract is feasible.

**ACTIONS:**

- Discuss with the contractor options for siting a litter bin when the new gate is installed at the footpath on Steventon Road. **Clerk**
- Check options and costs for hiring suitable strimmers and mowers for path clearing. **JMG**

**(e) Telephone Box**

A local Parish Clerk has provided contact details for a potential contractor regarding refurbishment of the telephone box.

**ACTION:**

- Contact the contractor concerned (and any others identified) to discuss the work required. **Clerk**

**(f) Lengthsman**

The priorities for the next visit on 08/09/21 are to:

1. Cut back the vegetation on the corner of Steventon Road and Mary Lane, and reseal/replace the bollard that has been knocked down.
2. Paint (with preservative) the wooden 'gates' at each of the village entrances (5 in all).
3. Cut back the vegetation on the triangle at the junction of Fox Lane and Popham Lane.

The remaining scheduled visits for FY21/22 are 15/12/21 and 15/02/22.

**ACTION:**

- Update and issue the 'Work Requested' schedule for the Lengthsman's visit on 08/09/21. **Clerk**

**(g) Litter Picking**

A community litter pick is planned for Saturday 18<sup>th</sup> September.

**(h) Parish Projects, S106 Contributions**

No suitable projects were identified.

**092/FC/  
05/21-22**

**Highways and Roads****(a) Kerbing along the churchyard verge on Steventon Road**

See item 085/FC/05/21-22 above.

**(b) Traffic issues – Hedgehogs**

A local resident has raised concerns about hedgehogs being killed on local roads. It was agreed that an item should be included in the next issue of the Parish Magazine.

**ACTION:**

- Produce an item for the Parish Magazine reminding drivers to look out for hedgehogs on the roads. **Clerk**

**(c) Potholes and other highways maintenance**

No new issues were identified.

**(d) Other miscellaneous issues**

The Parish Council's Business Continuity Plan should be added to the document review schedule.

**ACTIONS:**

- Draft a Business Continuity Plan and issue to the PC for review.
- Add review of the Business Continuity Plan to the agenda for the next meeting.

**GC  
Clerk****093/FC/  
05/21-22****Water Treatment Works**

Several residents have raised concerns about the number of large tankers travelling through the village to access the Water Treatment Plant on Steventon Road. The Clerk has contacted Southern Water and is awaiting a response.

**094/FC/  
05/21-22****Correspondence** – see Appendix 4

No issues arising.

**095/FC/  
05/21-22****Councillors' Announcements**

None.

**096/FC/  
05/21-22****Items for insertion in the Parish Magazine** (final copy date **25<sup>th</sup> August 2021**)

The deadline for the next issue of the Parish Magazine is 6.00pm on Wednesday 25<sup>th</sup> August 2021. The following items will be included:

- Date and location of the next Parish Council meeting
- List of current planning applications
- Parish Councillor vacancy notice
- Notices regarding:
  - Village maintenance
  - Contractors for refurbishment of the telephone box
  - Availability of the defibrillator in the telephone box
  - Community litter pick
  - Bonfires
  - Dog mess
  - Hedgehogs.

**ACTION:**

- Prepare and submit notices and articles for the September edition of the Parish Magazine.

**Clerk****097/FC/  
05/21-22****Date of Next Meeting**

To confirm the next Ordinary Meeting will be held on **Tuesday 21<sup>st</sup> September 2021** at **7.30pm** at **St Michael's Church**, with the kind permission of the PCC.

Signed:

Clerk to North Waltham Parish Council

## Appendix 1

ACTION PLAN & OUTCOMES FOLLOWING PARISH COUNCIL MEETING HELD ON 20<sup>th</sup> JULY 2021

Actions completed/resolved since the agenda was issued on 19/08/21 and before the meeting on 24/08/21 are in italics.

MINUTE REF	ACTION	RESP	OUTCOME / COMMENTS
<b>FROM MEETING HELD ON 20<sup>TH</sup> OCTOBER 2020</b>			
118/FC/07/20-21 (a) Footpaths	<ul style="list-style-type: none"> <li>Contact BDBC re: installation of a dog waste bin and request additional signage</li> </ul>	Clerk	<i>See item 091/FC/05/21-22</i>
<b>FROM MEETING HELD ON 19<sup>th</sup> JANUARY 2021</b>			
191/FC/10/20-21 St Michael's Green	<ul style="list-style-type: none"> <li>Investigate with BDBC options for mowing patterns /schedules and the processes for changing such.</li> </ul>	Clerk	Mowing patterns changed by BDBC
<b>FROM MEETING HELD ON 16<sup>th</sup> FEBRUARY 2021</b>			
229/FC/11/20-21	<b>Village Maintenance Matters</b>		
(d) Telephone Box	<ul style="list-style-type: none"> <li>Apply for planning permission to carry out restoration work to the telephone box.</li> </ul>	Clerk	
(e) Parish Projects, S106 Contributions	<ul style="list-style-type: none"> <li>Find out from BDBC how S106 funding is requested/accessed.</li> </ul>	Clerk	Last email to BDBC 12/08/21 – awaiting response
<b>FROM MEETING HELD ON 16<sup>th</sup> MARCH 2021</b>			
250/FC/12/20-21	<b>Village Maintenance Matters</b>		
(d) Footpaths/Gates	<ul style="list-style-type: none"> <li>Contact the landowners concerned to make sure that they are happy for the Council to proceed with the replacement of the existing gates.</li> </ul>	Clerk	Waiting for supplier to indicate installation date
(e) Telephone Box	<ul style="list-style-type: none"> <li>Follow up with the companies that have not yet responded</li> </ul>	Clerk	
<b>FROM MEETING HELD ON 4<sup>th</sup> MAY 2021</b>			
013/FC/02/21-22 Action Plan	<ul style="list-style-type: none"> <li>All Councillors to consider options for the recruitment of Parish Councillors.</li> </ul>	All	
018/FC/02/21-22 To review contract arrangements (Lengthsman)	<ul style="list-style-type: none"> <li>Contact Candovers Parish Council to determine the date and mechanism for renewal.</li> </ul>	Clerk	Completed
019/FC/02/21-22 To review representation on other bodies (NWVT)	<ul style="list-style-type: none"> <li>Check with the Charities Commission whether the PC can become a trustee of NWVT.</li> <li>Contact the local resident to confirm that he is happy to continue as an advisor to the PC.</li> </ul>	GC Clerk	<i>Completed (not possible)</i> <i>Completed (agreed)</i>
021/FC/02/21-22 To review the inventory of land and other assets	<ul style="list-style-type: none"> <li>Dispose of the cupboard and place the contents into suitable storage containers.</li> <li>Update the Asset Register to reflect the disposal of the cupboard.</li> </ul>	GC Clerk	
024/FC/02/21-22 To review the Council's Schedule for Review of Policies and Key Documents	<ul style="list-style-type: none"> <li>Contact Dummer Parish Council to establish who carries out their village risk assessment.</li> </ul>	Clerk	<i>Completed</i>
029/FC/02/21-22 Finance (a) Payments	<ul style="list-style-type: none"> <li>Follow up with the bank to expedite the new Multipay card.</li> </ul>	Clerk	New card received
030/FC/02/21-22	<b>Village Maintenance Matters</b>		
(b) Village pond	<ul style="list-style-type: none"> <li>Ask the Tree Warden for his opinion on what options may be available to the PC depending on the viability of the willow.</li> <li>Research suitable companies for providing advice on the pond liner.</li> </ul>	Clerk Clerk	<i>Completed</i>
(c) Plan for village trees	<ul style="list-style-type: none"> <li>Contact the Tree Warden to discuss options and outline a plan of action for discussion.</li> </ul>	Clerk	<i>Completed</i>

<b>031/FC/02/21-22 Highways and Roads</b>			
<b>(c) Other miscellaneous issues</b>	<ul style="list-style-type: none"> <li>Collect the Garden Competition trophy from the 2019 winners.</li> </ul>	Clerk	
<b>FROM MEETING HELD ON 22<sup>nd</sup> JUNE 2021</b>			
<b>057/FC/03/21-22</b>	<b>Village Walkaround</b>		
<b>(a) Defibrillator</b>	<ul style="list-style-type: none"> <li>Find out whether the defibrillator requires maintenance and, if so, produce a maintenance procedure for it.</li> </ul>	Clerk	
<b>(g) Traffic</b>	<ul style="list-style-type: none"> <li>Contact Southern Water to make them aware of the disturbance caused.</li> </ul>	Clerk	<i>Completed</i>
<b>(h) Churchyard verge</b>	<ul style="list-style-type: none"> <li>Contact BDBC to let them know that the roadside verge was not cut back on their last visit to the village and is now very overgrown.</li> </ul>	Clerk	<i>Verge cut back</i>
	<ul style="list-style-type: none"> <li>Arrange to discuss options for addressing the erosion problem, e.g. installation of kerbing, with St Michael's PCC.</li> </ul>	Clerk	<i>See item 085/FC/05/21-22</i>
<b>(i) Tree at the school</b>	<ul style="list-style-type: none"> <li>Contact the school to let them know about potential damage to the vent pipe from the tree.</li> </ul>	Clerk	
<b>(k) Road erosion</b>	<ul style="list-style-type: none"> <li>Report the damage (at end of Cuckoo Close, going downhill to Chapel Street) to Hampshire Highways.</li> </ul>	Clerk	
<b>(l) Traffic safety mirror</b>	<ul style="list-style-type: none"> <li>Identify potential traffic mirror suppliers and pass on details, including costings, to the Parish Council.</li> </ul>	Clerk	<i>Completed. Mirror replaced by resident.</i>
<b>(m) Mary Lane /Ramsholt Close footpath access</b>	<ul style="list-style-type: none"> <li>Contact the residents concerned asking them to cut back the overgrowth.</li> </ul>	Clerk	<i>Issue resolved</i>
<b>(n) Kerbing</b>	<ul style="list-style-type: none"> <li>Find out from where the pond kerbing was sourced.</li> </ul>	Clerk	<i>Completed</i>
<b>FROM MEETING HELD ON 20<sup>th</sup> JULY 2021</b>			
<b>059/FC/04/21-22 Co-option of Parish Councillor</b>	<ul style="list-style-type: none"> <li>Send induction pack, register of members' interests, and training information to YC.</li> </ul>	Clerk	<i>Completed</i>
	<ul style="list-style-type: none"> <li>Set up a Parish Council email address for YC.</li> </ul>	GC	<i>Completed</i>
<b>062/FC/04/21-22 Meeting open to the Public</b>	<ul style="list-style-type: none"> <li>Contact Hampshire Highways to request a report into persistent flooding problems in St Michael's Close.</li> </ul>	Clerk	
<b>063/FC/04/21-22 Minutes</b>	<ul style="list-style-type: none"> <li>Chairman to sign the minutes outside of the meeting.</li> </ul>	Clerk /GC	
<b>065/FC/04/21-22 Policies and Key Documents</b>	<ul style="list-style-type: none"> <li>Check the existing records re: Business Continuity Plan, FOI policy, historical records policy. and check/contact HALC for guidance.</li> </ul>	Clerk	
<b>066/FC/04/21-22 Parish Councillor vacancy</b>	<ul style="list-style-type: none"> <li>Draft a letter for Councillors to distribute locally.</li> </ul>	PW	
	<ul style="list-style-type: none"> <li>Produce a 1-page article for the St Michael's 'Welcome Pack'</li> </ul>	GC	
<b>067/FC/04/21-22 CIL Funds</b>	<ul style="list-style-type: none"> <li>Contact St Michael's PCC regarding the submission of grant applications for the churchyard footpaths and kerbing respectively.</li> </ul>	Clerk	<i>Completed – see item 085/FC/05/21-22</i>
	<ul style="list-style-type: none"> <li>Contact local suppliers to identify options for using cobbles or other paving types to protect the kerbsides at the Steventon Road/Mary Lane junction.</li> </ul>	Clerk	
<b>072/FC/04/21-22 Finance (a) Receipts and Payments</b>	<ul style="list-style-type: none"> <li>Arrange for the payment of expenses via bank transfer.</li> </ul>	Clerk	<i>Completed</i>
	<ul style="list-style-type: none"> <li>Contact Lloyds again regarding the non-provision of a Multipay card.</li> </ul>	Clerk	<i>Completed No longer required</i>
	<ul style="list-style-type: none"> <li>Find out which banks are used by other local Parish Councils.</li> </ul>	Clerk	
<b>072/FC/04/21-22 Finance (c) Q1 Budget Review</b>	<ul style="list-style-type: none"> <li>Add the £10,000 Neighbourhood Plan grant to the Q1 budget review for FY21/22.</li> </ul>	Clerk	<i>Completed</i>

073/FC/04/21-22	Village Maintenance Matters		
<b>(a) St Michael's Green</b>	• Draw up a detailed list of work required to various areas around the village owned by the Parish Council.	Clerk	Completed
	• Allocate specific tasks to the Lengthsman and update the schedule of work for the Lengthsman's next visit (due 08/09/21).	Clerk	Completed
	• Contact a local contractor regarding the remaining tasks.	Clerk	Completed
	• Prepare a notice for the Parish Magazine outlining what work is planned for which areas.	Clerk	Completed
<b>(b) Village Pond</b>	• Discover which supplier can deliver the duck house soonest.	Clerk	Completed
	• Purchase a 'Medium Square' duck house from that supplier.	Clerk	<i>Completed</i>
<b>(c) Plan for village trees</b>	• Contact the tree surgeon and ask him to expedite the work on felling the ash trees at St Michael's Green.	Clerk	Completed
	• Contact the arborist for advice regarding the willow at the pond.	Clerk	
<b>(d) Footpaths/Gates</b>	• Inform the contractors who submitted bids for the kissing gates of the Parish Council's decision.	Clerk	Completed
	• Request an estimated delivery/installation timescale from the selected contractor.	Clerk	Completed
<b>(e) Telephone box</b>	• Purchase suitable 'Defibrillator' panels for the telephone box.	Clerk	
	• Contact the Parish Clerk at Sherfield-on-Loddon for details of a suitable contractor.	Clerk	<i>Completed</i>
	• Prepare a notice for the Parish Magazine requesting recommendations for suitable contractors.	Clerk	<i>Completed</i>
	• Prepare a notice for the Parish Magazine reminding residents of the availability of the defibrillator for community use.	Clerk	Completed
<b>(f) Lengthsman</b>	• Update the 'Work Requested' schedule for the next Lengthsman's visit on 08/09/21.	Clerk	<i>Completed</i>
<b>(g) Litter Picking</b>	• Publicise the event on the notice board and village website.	Clerk	
	• Prepare a notice re: the Litter Pick for the Parish Magazine.	Clerk	Completed
	• Prepare the Risk Assessment, sign-up form and list of streets.	Clerk	
074/FC/04/21-22	Highways and Roads		
<b>(c) Potholes, etc.</b>	• Report the potholes and other problem areas to BDBC.	Clerk	
<b>(d) Misc. issues</b>	• Respond to residents who have raised concerns about bonfires, letting them know that guidance and contact information is available on the BDBC website.	Clerk	Completed
	• Prepare a notice for the Parish Magazine re: bonfires and consideration for neighbours.	Clerk	Completed
	• Prepare a notice for the Parish Magazine reminding dog owners of their responsibilities for cleaning up after their dog(s).	Clerk	Completed
<b>077/FC/04/21-22 Items for the Parish Magazine</b>	• Prepare and submit notices and articles to the Parish Magazine.	Clerk	Completed

## Appendix 2

## Current Planning Applications

B/F	19/02018/FUL <b>Undecided</b>	<b>Village Farm Bungalows, Steventon Road, North Waltham RG25 2DD</b> Erection of 2 no. 3 bed houses following demolition of existing bungalows including associated works (part retrospective).
B/F	19/02422/FUL <b>Undecided</b>	<b>Land at OS Ref 456743 145562, Popham Lane, North Waltham</b> Erection of 7 no. dwellings; with associated parking, turning, landscaping, and private amenity space. Creation of new access point out onto Popham Lane.
B/F	19/02900/FUL <b>Undecided</b>	<b>Towns End Cottage, Maidenthorne Lane, North Waltham RG25 2DD</b> Erection of a single storey lifetime dwelling
B/F	19/03232/FUL <b>Undecided</b>	<b>Land adjacent The Old Hall, Popham Lane, North Waltham</b> Erection of 6 no. dwellings including associated parking and landscaping and creation of new access onto Popham Lane. <b>Appeal made to the Secretary of State:</b> <i>Appeal made against non-determination (not refusal) of the planning application</i>
B/F	20/00221/FUL <b>Undecided</b>	<b>Old School House, Mary Lane, North Waltham RG25 2BY</b> Erection of detached dwelling including parking provision for existing and proposed dwelling. <b>Amended plans received 28/04/20:</b> <i>Amended plans to reduce the scale of the development and to alter the position of the dwelling. An amended tree report was submitted to reflect the revised layout.</i>
B/F	20/00670/HSE <b>Undecided</b>	<b>Towns End Cottage, Maidenthorne Lane, North Waltham RG25 2DD</b> Erection of two storey side and rear extensions
B/F	20/01847/FUL <b>Undecided</b>	<b>Land at Folly Farm, Overton Road, North Waltham</b> Removal of existing office building (B1a), and the erection of a detached dwelling; with associated parking, turning, landscaping, private amenity space, modified access from the highway and associated change of use of land
B/F	20/02527/LDEU <b>Granted</b>	<b>Church Farm, Steventon Road, North Waltham</b> Certificate of Lawfulness for the existing use of land at former poultry buildings for the assessment of techniques for the control of public health pests, and an ancillary use for the training of pest management professionals (Use Class E)
B/F	20/02586/FUL <b>Undecided</b>	<b>Land At Oakdown Farm, Winchester Road, Dummer, Basingstoke</b> Demolition of three dwellings, out-buildings and related structures and construction of a storage and distribution warehouse including mezzanine floorspace (use class B8) with ancillary offices (use class B1) within Plot 1 of the site, with associated infrastructure works including site access, parking provision, landscaping, site reprofiling, drainage works and diversion of underground pipeline. <b>Amended plans received 03/11/20, 15/01/21 and 09/03/21</b>
B/F	20/02516/ROC <b>Undecided</b>	<b>Highfield, Church Road, North Waltham RG25 2BL</b> Variation of Condition 1 of Planning Permission 18/00460/FUL to amend the plan numbers to amend the landscaping. <b>Amended plans received 15/06/21.</b>
B/F	20/02893/TDC <b>Undecided</b>	<b>Land At OS Grid Ref 455998 146067 St Michael's Close, North Waltham</b> Technical Details Consent for the erection of 2 no. dwellings with associated access, garaging, parking and landscaping, pursuant to Permission in Principle Approval Reference 19/01954/PIP for up to 4 no. dwellings 20/01255/TDC – refused, appeal lodged
B/F	21/00739/FUL <b>Granted</b>	<b>Cuckoo Meadow Sports Ground, Steventon Road, North Waltham</b> Construction of a gravel surfaced petanque court and external table tennis table.
B/F	21/00993/RES <b>Undecided</b>	<b>Hounsome Fields, Trenchard Lane, Dummer</b> Reserved Matters Application pursuant to outline application 15/04503/OUT for the erection of 143 residential units of a mix of detached, semi-detached and terraced dwellings and flats; car parking and garages; internal access roads, footpaths and circulation areas; footpath links and informal paths; public space / amenity space; hard and soft landscaping; and other infrastructure and engineering works. Notice of amendment received 12/08/21.
B/F	21/00787/HSE <b>Undecided</b>	<b>10 Old Barn Close, North Waltham</b> Conversion of loft to living accommodation with front roof light and rear dormer window. <b>Amended plans received 29/07/21.</b>
B/F	21/01187/HSE <b>Undecided</b>	<b>Cape Cottage, Maidenthorne Lane, North Waltham</b> Demolition of existing outbuildings, the erection of two storey rear extensions and various works to repair and improve the dwelling



B/F	21/01533/CONS <b>Undecided</b>	<b>North Waltham Primary School, Church Road, North Waltham</b> Installation of replacement roof lights, amendment of openings, and associated repairs to surrounding masonry and flashing details. [Related references: 21/01532/CC3 (BDBC), PLAN/WJA/BAE049 (HCC)]
B/F	21/01571/HSE <b>Undecided</b>	<b>8 St Michael's Close, North Waltham</b> Erection of front porch, two storey side extension and single storey rear extension. Replacement of vertical tile hanging. Removal of chimney stacks
B/F	21/01767/HSE <b>Granted</b>	<b>8 Mary Lane, North Waltham</b> Erection of single storey rear extension and alterations to fenestration.
B/F	T/00328/21/TCA <b>Raise No Objection</b>	<b>26 St Michael's Close, North Waltham</b> Application for works to trees growing in a conservation area. PROPOSAL: T1 - Oak Tree, to reduce the three lowest lateral limbs (as indicated in the attached photo) away from the side of the house and roof by approximately 3 meters to suitable secondary growth points, to give an approximate clearance of 2.5 meters and remove any major deadwood (diameter >25mm) from the house side of the crown only.
B/F	T/00339/21/TCA <b>Raise No Objection</b>	<b>Rathbone Pavilion, Cuckoo Meadow</b> Application for works to trees growing in a conservation area. Proposal – the arboreal report recommends the following: T8 – Ash – fell due to dieback T10 – Ash – remove deadwood and hung up branch T16 – Ash – fell due to dieback T20 – Field maple - remove deadwood and hung up branch T33 – Field maple – sever ivy and re-inspect T34 – Field maple – sever ivy and re-inspect T37 – Norway maple – fell due to split on stem, dead/dying branches. The trees listed above are all high priority. Removal of deadwood and other works as specified in the arboreal report across many trees over a longer timescale.  15 replacement trees have already been applied for through the Queen's Green Canopy scheme and will be planted around the meadow. It is possible that replacements of T8 and T16 cannot be done in existing locations due to space constraints and adjacent shadowing. This will be confirmed once the trees are felled. T37 will be replaced as a Norway maple adjacent to the current tree.
B/F	T/00356/21/TCA <b>Raise No Objection</b>	<b>2 St Michael's Close, North Waltham</b> Application for works to trees growing in a conservation area. PROPOSAL: T1 to T3 Ash: fell.
NEW	21/02510/GPDOFF <b>Undecided</b>	<b>Folly Farm, Overton Road, North Waltham</b> Notification of proposed change of use from Class B1(a) office to a Single Dwelling-house (Use Class C3)
NEW	21/02528/FUL <b>Undecided</b>	<b>Folly Farm, Overton Road, North Waltham</b> External alterations.
NEW	21/02364/HSE <b>Undecided</b>	<b>Church Cottage, Steventon Road, North Waltham</b> Erection of single storey rear extension to provide larger kitchen and utility room.
NEW	T/00414/21/TCA <b>Undecided</b>	<b>Hillcrest, Popham Lane, North Waltham</b> Application for works to trees growing in a conservation area. Proposal: Oak (T1) – prune back branches by c. 3M branching overhanging Hillcrest garden so to relieve heavy shading. Work will be to BS39908(2010). The tree is a distance from the road and the proposed works will not be visible from roadside and so no aesthetic loss to the local environment.

**Appendix 3****(a) Receipts and Payments**

To acknowledge the receipt of payments made to the Parish Council since the last Ordinary Meeting (OM) on 20/07/21

DATE	RECEIVED FROM	DESCRIPTION	AMOUNT	TOTAL
13/08/21	Groundwork UK	Neighbourhood Plan grant	£9,900.00	£9,900.00

To acknowledge the payment of standing orders, direct debits and charges since last OM on 20/07/21

DATE	NAME OF PAYEE	DESCRIPTION	AMOUNT	TOTAL
31/07/21	Clerk	Salary - July	£364.35	£364.35
31/07/21	Clerk	AHEA - July	£26.00	£26.00

To acknowledge the Multipay card payments made since the statement dated 02 July 2021

DATE	NAME OF PAYEE	DESCRIPTION	AMOUNT	TOTAL
16/07/21	Lloyds Bank plc	Monthly fee	£3.00	£3.00
16/08/21	Lloyds Bank plc	Monthly fee	£3.00	£3.00

To approve the following payments

DATE	NAME OF PAYEE	DESCRIPTION	AMOUNT	TOTAL

## Appendix 4

### Schedule of Correspondence

All correspondence is circulated to Parish Councillors unless otherwise stated below.

#### Correspondence from BDBC

- 21/07/21 Councillors' briefing: update on waste and recycling collection services
- 23/07/21 Councillors' briefing: further update on waste and recycling collection services
- 28/07/21 Planning application consultation for 21/00787/HSE, 10 Old Barn Close – amendments
- 29/07/21 Local Plan Update – extension for responses for virtual September meeting
- 02/08/21 Notice of temporary road closure: Up Street, Dummer, on 24th August for 1 day
- 02/08/21 Notice of temporary road closure: Maidenthorne Lane, from 23<sup>rd</sup> August for 5 days
- 03/08/21 Planning application consultation for 21/02510/GPDOFF, Folly Farm
- 03/08/21 Planning application consultation for 21/02528/FUL, Folly Farm
- 09/08/21 Notice of temporary road closure: Up Street, Dummer, on 24th August for 1 day
- 09/08/21 Notice of temporary road closure: Maidenthorne Lane, from 23<sup>rd</sup> August for 5 days
- 09/08/21 Planning application consultation for 21/02364/HSE, Church Cottage, Steventon Road
- 12/08/21 Tree work consultation for T/00414/21/TCA, Hillcrest, Popham Lane
- 12/08/21 Notice of temporary suspension of garden waste collection services wef 23<sup>rd</sup> August
- 12/08/21 Planning application consultation for amendment to 21/00993/RES, Housome Fields
- 19/08/21 Development Control Committee Target List for 08/09/21

#### Correspondence from HCC

- 21/07/21 Your Hampshire newsletter
- 02/08/21 Access Team CER August Newsletter
- 04/08/21 Note from Kevin Hyde advising on SFAL installation (12/08/21)
- 05/08/21 Your Hampshire newsletter
- 16/08/21 Your Hampshire newsletter

#### Correspondence from HALC

- 22/07/21 LCPD News Summer 2021

#### Other correspondence

- 22/07/21 BHIB Council Insurance - A guide for new clerks and councillors
- 23/07/21 Response from Bob Berry Fencing re: delivery/installation of 3 kissing gates
- 04/08/21 Invitation to "Come and meet your NHS" – 7<sup>th</sup> September
- 10/08/21 Message from Ann Vicars of Basingstoke Lions Club re: the Woodland Trust and the 'Queen's Green Canopy'
- 11/08/21 CPRE invitation to 'Influencing your Local Plan' workshop 5<sup>th</sup> October 2021
- 19/08/21 Email from Simon Preedy re: housing development

#### Newsletters

- 22/07/21 BDAPTC (Basingstoke District Association of Parish & Town Councils) newsletter
- 27/07/21 Rural Services Network - The Rural Bulletin
- 03/08/21 Rural Services Network - The Rural Bulletin
- 03/08/21 Rural Services Network – Rural Funding Digest – August 2021 edition
- 10/08/21 Rural Services Network - The Rural Bulletin
- 17/08/21 Rural Services Network - The Rural Bulletin

#### Correspondence received since Schedule was first issued 19th August 2021:

- 20/08/21 Email from Stafford Napier re: housing development
- 21/08/21 Email from Simon Preedy re: housing development
- 23/08/21 Email from Geoff Burnes re: housing development
- 23/08/21 Response from BDBC re: request for dog waste bin
- 24/08/21 Email from Simon Preedy re: housing development
- 24/08/21 Rural Services Network - The Rural Bulletin