



NORTH WALTHAM PARISH COUNCIL

Chairman: Mr Geoff Chapman

Clerk: Ms Rosemary Coulter
6 Longfield Close, North Waltham, Basingstoke, Hampshire, RG25 2EL
Tel:01256 397188, Email:northwalthamclerk@live.co.uk

To: Members of North Waltham Parish Council

You are summoned to attend the Ordinary Meeting of North Waltham Parish Council on **Tuesday 21st August 2018**, at **7.30pm** in the **Rathbone Pavilion, North Waltham**

For information: Oakley & North Waltham Ward Councillors, Basingstoke & Deane Borough Council; Hampshire County Councillor

AGENDA

- 088/FC/
05/18-19** **Apologies for absence**
- 089/FC/
05/18-19** **Declarations of Interest** – arising from this agenda, Members are invited to declare any relevant interests. Notwithstanding this item, Members may subsequently declare an interest at any point during the meeting.
- 090/FC/
05/18-19** **Meeting open to the Public** – the meeting will allow questions and comments from members of the public. (10 mins)
- 091/FC/
05/18-19** **Minutes** – to confirm the accuracy of the minutes, already circulated, of the
- Ordinary Meeting held on 19th June 2018.
 - Additional Ordinary meeting held on 12th July 2018.
 - Additional Ordinary Meeting held on 9th August 2018.
- 092/FC/
05/18-19** **Matters arising** – to receive confirmation that the following actions have been taken and receive updates, if appropriate
- Neighbourhood Plan Terms of Reference.
 - Village Charities representative.
 - Village of the Year 2018 competition.
 - Clerk's membership of SLCC.
 - Garden Competition.
- 093/FC/
05/18-19** **Audit**
- To receive confirmation that AGAR and the associated paperwork was forwarded to the External Auditors and publicised according to requirements prior to deadline.
 - To receive response from Internal Auditor regarding question arising from her report and to clarify how the Council will report bank balances at future meetings.
- 094/FC/
05/18-19** **Parish Council Vacancies** – to receive an update on the formal process for managing this and determine a plan of action.
- 095/FC/
05/18-19** **Terms of Reference (TOR) for committees / posts**
- To receive and approve TOR for Tree Warden.
- 096/FC/
05/18-19** **Policies**
- To receive updated draft Standing Orders for discussion and approval.
 - To receive draft GDPR policies and privacy notice for discussion.
 - To discuss possible use of emails through the village website.
- 097/FC/
05/18-19** **Risk Assessment**
- To receive an update on undertaking a Village Health and Safety Risk Assessment.

- 098/FC/05/18-19 S106 Contributions** – to receive and update on
- Discussions with the Village Trust regarding a possible village hall.
 - Car park matting for the Village Trust / School Travel Team.
- 099/FC/05/18-19 Land (island) at upper St Michael’s Close** – to receive an update on ownership of this piece of land and discuss possible ways to manage this piece of land in future.
- 100/FC/05/18-19 Community Speed Watch** – to receive an update on the demand and availability of volunteers for this and discuss possible implementation of this in North Waltham.
- 101/FC/05/18-19 National Highways & Transport (NHT) Public Satisfaction Survey** – to determine if Council wish to contribute to this survey and complete, if agreed.
- 102/FC/05/18-19 Neighbourhood Planning (NP) Update** – to receive an update from the Neighbourhood Plan Group.
- 103/FC/05/18-19 Current Planning Applications** – to receive updates on current Planning Applications received from Basingstoke and Deane Borough Council and to discuss new planning applications, as outlined below:

Current Planning Applications:

B/F	17/02849/OUT	Land at OS Ref 456378 145890, Fox Lane, North Waltham Outline application, with all matters reserved, for the erection of 1 no. dwelling including hard and soft landscaping and associated works Appeal lodged 21.01.18	Refused 26.10.17 Appeal dismissed 20.06.17
B/F	17/03774/FUL	The Sun Inn, Winchester Road, North Waltham RG25 2JD Erection of rear extension to form new 3 storey building with two floors of function rooms and 16 letting rooms above, remodelling of existing public house with extensions, new car park area and associated landscaping Amended plans submitted 05.03.18, as follows: Erection of rear extension to form new 3 story building with two floors of function rooms and 16 letting rooms above with link to existing building, remodelling of existing public house, replacement of function room with additional staff accommodation. Construction of new car park areas (additional 99 spaces and 18 spaces), alterations to access to create two separate access, associated landscaping/re-leveling and installation of septic tank.	Undecided
B/F	18/00708/FUL	Towns End Cottage, Maidenthorne Lane, North Waltham RG25 2DD Erection of a single storey lifetime dwelling	Undecided
B/F	18/00883/HSE	16 Cuckoo Close, North Waltham RG25 2BJ Erection of side extension and front porch. Conversion of loft to living accommodation with dormer to the rear and rooflights to the front of the elevation.	Granted 02.07.18
B/F	18/01206/HSE	Maidenthorne Cottage, Maidenthorne Lane, North Waltham RG25 2DD Erection of two storey rear extension including alteration to fenestration of dwelling	Granted 20.06.18
B/F	18/00873/FUL	Land At Hounsome Fields Junction of Winchester Road and Trenchard Lane Dummer Construction of 2 no. gypsy and traveller pitches of 250 sq metres each, both to be independently serviced with an amenity building, large trailer and touring caravan with parking for two vehicles and garden area (Pursuant to outline application 15/04503/OUT)	Undecided
B/F	18/01456/HSE	21 Cuckoo Close, North Waltham RG25 2BJ Erection of part single storey, part two storey rear extension. Erection of detached summer house	Granted 16.07.18

B/F	18/01564/RES	Plot 2 Land at OS Ref 455956 146142, St Michael's Close, North Waltham Reserved matters application for the erection of a dwelling and garage, including appearance, scale and landscaping (pursuant to outline planning permission 15/03790/OUT)	Granted 01.08.18
B/F	18/01749/HSE	Malden House, Overton Road, North Waltham RG25 2BS Erection of replacement porch and alterations	Granted 10.08.18
B/F	18/01425/RET	Land at OS Ref 456378 145890, Fox Lane, North Waltham Change of use of land for the siting of a mobile home (retrospective)	Undecided

104/FC/05/18-19 Planning Compliance Issues – to receive an update on the planning compliance issue at land at OS Ref 456378 145890, Fox Lane, North Waltham (planning application reference 17/02849/OUT).

105/FC/05/18-19 Finance

(a) Receipts – to acknowledge the receipt of payments made to the Parish Council, as per the schedule below.

RECEIVED FROM	DESCRIPTION	AMOUNT	TOTAL
HMRC	VAT refund	£400.78	£400.78

(b) Payments – to note payment of the following standing orders on 28.06.18 and 28.07.18 and bank charge on 20.07.18

NAME OF PAYEE	DESCRIPTION	AMOUNT	TOTAL
Rosemary Coulter	Salary (£8.873 x 35 hrs) (June 2018) Home working allowance (June 2018)	£310.56 £ 18.00	£328.56
Rosemary Coulter	Salary (£8.873 x 35 hrs) (July 2018) Home working allowance (July 2018)	£310.56 £ 18.00	£328.56
Unity Trust Bank	Multipay card set-up fee	£ 50.00	£ 50.00

- to approve bank payments, as per the schedule below.

NAME OF PAYEE	DESCRIPTION	AMOUNT	AMOUNT
North Waltham Village Trust	Transfer of Grass Cutting grant from BDBC	£1996.00	£1996.00

(c) Bank Balance and Bank Reconciliation – to receive the current bank balances and quarterly bank reconciliation as at 30th June 2018 (quarter 1).

(d) Budget Review – to receive quarterly budget review (income and expenditure) as at 30th June 2018 (quarter 1).

(e) Bank Payment Card – to receive an update on the current position of this application.

(f) Grant Application – to receive and discuss a grant application from North Waltham Primary School Travel Team.

106/FC/05/18-19 Highway / Village Appearance Matters – to receive an update on the following issues

- Village Walk Round
- Roads – potholes, white lines, road name signs
- Drains
- Map for Old Barn Stores
- Accident site at junction of A30/A33

- Footpaths / local stiles / kissing gates
- Telephone box
- Lengthsman Scheme

**107/FC/
05/18-19**

Correspondence –

- to acknowledge correspondence received for the last month (as per Correspondence Received Schedule dated 14.08.18).
- to receive any correspondence received since 14.08.18.

**108/FC/
05/18-19**

Councillors Announcements

**109/FC/
05/18-19**

Items for insertion in the Parish Magazine (deadline 6.00pm on Wednesday 22nd August 2018).

**110/FC/
05/18-19**

Date of Next Meeting – to confirm the next monthly meeting will be held on **Tuesday 18th September 2018** at **7.30pm** in the **Rathbone Pavilion, North Waltham**.