

**NORTH WALTHAM PARISH COUNCIL**

Chairman: Mr Geoff Chapman

Clerk: Mrs Sharon Shea

14 Home Mead, North Waltham, Basingstoke, Hampshire, RG25 2SY

Tel: 01256 391983, Email: clerk@northwaltham.info**To: Members of North Waltham Parish Council**

You are summoned to attend the North Waltham Parish Council Additional Ordinary Meeting on **Tuesday 20th July 2021 at 7.30pm** to be held at **St Michael's Church, North Waltham**
(Located at the junction of Steventon Road and Church Road)

For information:

- **Oakley & The Candovers Ward Councillors, Basingstoke & Deane Borough Council**
- **Hampshire County Councillor**

AGENDA

Welcome and Introduction by the Chairman

059/FC/ 04/21-22 Co-option of new Parish Councillor
To co-opt a new councillor to the Parish Council.

060/FC/ 04/21-22 Apologies for Absence

061/FC/ 04/21-22 Declarations of Interest

- Arising from this agenda, members are invited to declare any relevant interests.
- Notwithstanding this item, members may subsequently declare an interest at any point during the meeting.

062/FC/ 04/21-22 Meeting open to the Public
The meeting will allow questions and comments from members of the public.

063/FC/ 04/21-22 Minutes
To approve the accuracy of the minutes, already circulated, of the meeting held on:

- 4th May 2021 Annual Meeting of the Council
- 24th May 2021 Additional Ordinary Meeting
- 9th June 2021 Additional Ordinary Meeting
- 22nd June 2021 Ordinary Meeting

Approved minutes are available to view at <https://www.northwaltham.net/parish-council/meetings/>

064/FC/ 04/21-22 Action Plan and Outcomes following the meeting held on 4th May 2021 – Appendix 1
To receive an updated Action Plan and to discuss any issues arising not on the agenda.

065/FC/ 04/21-22 Policies and Key Documents
To formally approve changes to:

- Standing Orders

To review the following:

- Financial Regulations
- Financial Risk Assessment

066/FC/ 04/21-22 Parish Councillor Vacancy

- To plan the recruitment of a new Parish Councillor for the remaining vacancy.

067/FC/ 04/21-22 Community Infrastructure Levy (CIL) Funds
To discuss potential use of CIL funds.

068/FC/ 04/21-22 Speed Reduction & Safety Working Group
To receive an update from the SRS Working Group

069/FC/ Neighbourhood Plan Update**04/21-22**

To receive an update from the Neighbourhood Plan Group.

070/FC/ Current Planning Applications**04/21-22**

To note the status of current planning applications – full list at Appendix 2.

Documents can be viewed at <https://planning.basingstoke.gov.uk/online-applications/>**071/FC/****04/21-22****Planning Compliance Issues** – to receive an update on:**(a)****Land at OS ref 456378 145890 Fox Lane, North Waltham**Application **19/02098/RET** - refused, appeal dismissed.Application **21/00473/RET** - refused, appeal submitted.**(b)****Highfield, Church Road, North Waltham RG25 2BL**Application **20/02516/ROC** (Variation of **18/00460/FUL** submitted) – undecided.

Amended plans submitted to BDBC March 2021.

072/FC/**04/21-22****Finance****(a)****Receipts and Payments** – see Appendix 3a

- To acknowledge receipt of payments made to the Parish Council
- To acknowledge payment of standing orders, direct debits and other payments
- To acknowledge Multipay card payments made since statement dated 4th May 2021
- To approve payments

(b)**Bank Balances**

To receive the current bank balances

(c)**Q1 Budget Review**

To receive an update on the budget as at end of Q1 FY21/22 – see Appendix 3b

073/FC/**04/21-22****Village Maintenance Matters**

To receive updates on the following:

(a)**St Michael's Green****(b)****Village Pond****(c)****Plan for village trees****(d)****Footpaths/Gates****(e)****Telephone Box****(f)****Lengthsman**

- To receive an update on the visit of 17th June 2021
- To identify/prioritise work for the next visit scheduled for 8th September 2021
- To note the remaining scheduled visits for FY21/22:
 1. 15th December 2021
 2. 15th February 2022

(g)**Litter Picking****(h)****Parish Projects, S106 Contributions**

To consider projects eligible for S106 (Developer) Contributions.

074/FC/**04/21-22****Highways and Roads**

To receive an update on the following:

(a)**Kerbing along the churchyard verge on Steventon Road****(b)****Traffic issues****(c)****Potholes and other highways maintenance****(d)****Other miscellaneous issues****075/FC/****04/21-22****Correspondence** – see Appendix 4

- To acknowledge correspondence received since the meeting on 4th May 2021.

- To discuss any issues arising from correspondence not covered elsewhere on the agenda.

**076/FC/
04/21-22**

Councillors' Announcements

**077/FC/
04/21-22**

Items for insertion in the Parish Magazine (final copy date **5th August 2021**)

**078/FC/
04/21-22**

Date of Next Meeting

To confirm the next Ordinary Meeting will be held on **Tuesday 24th August 2021** at **7.30pm**.
Location to be confirmed.

Signed:

Clerk to North Waltham Parish Council

APPENDIX 1

Item 064/FC/04/21-22: Action Plan & Outcomes following the meeting held on 4th May 2021

MINUTE REF	ACTION	RESP	OUTCOME / COMMENTS
FROM MEETING HELD ON 20TH OCTOBER 2020			
118/FC/07/20-21 (a) Footpaths	<ul style="list-style-type: none"> Contact BDBC re: installation of a dog waste bin and request additional signage 	Clerk	Email to BDBC 28/11/20 – awaiting response
FROM MEETING HELD ON 19th JANUARY 2021			
191/FC/10/20-21 St Michael's Green	<ul style="list-style-type: none"> Investigate with BDBC options for mowing patterns /schedules and the processes for changing such. 	Clerk	Email sent to BDBC 04/02/21 – awaiting response
FROM MEETING HELD ON 16th FEBRUARY 2021			
229/FC/11/20-21	Village Maintenance Matters		
(d) Telephone Box	<ul style="list-style-type: none"> Apply for planning permission to carry out restoration work to the telephone box. 	Clerk	
(e) Parish Projects, S106 Contributions	<ul style="list-style-type: none"> Find out from BDBC how S106 funding is requested/accessed. 	Clerk	Awaiting response from BDBC/Catherine Daly
FROM MEETING HELD ON 16th MARCH 2021			
241/FC/12/20-21 St Michael's Close island	<ul style="list-style-type: none"> Draft, on behalf of the PC, a proposal for maintenance works to be carried out which can then be presented to HCC. 	Local resident	
250/FC/12/20-21	Village Maintenance Matters		
(d) Footpaths/Gates	<ul style="list-style-type: none"> Contact the landowners concerned to make sure that they are happy for the Council to proceed with the replacement of the existing gates. 	Clerk	Waiting for choice of gate to be determined
(e) Telephone Box	<ul style="list-style-type: none"> Follow up with the companies that have not yet responded 	Clerk	
FROM MEETING HELD ON 4th MAY 2021			
008/FC/02/21-22 To receive declarations of acceptance of office forms	<ul style="list-style-type: none"> Chairman and Vice-Chairman to sign the forms outside the meeting, in the presence of the Clerk. Clerk to notify BDBC of Cllr Whiteside's resignation. 	GC (C) JM (V-C) Clerk	Completed
012/FC/02/21-22 Minutes	<ul style="list-style-type: none"> Chairman to sign two sets of minutes outside of the meeting. 	Chair Clerk	Completed
013/FC/02/21-22 Action Plan	<ul style="list-style-type: none"> All Councillors to consider options for the recruitment of Parish Councillors. 	All	
018/FC/02/21-22 To review contract arrangements (Lengthsman)	<ul style="list-style-type: none"> Contact Candovers Parish Council to determine the date and mechanism for renewal. 	Clerk	
019/FC/02/21-22 To review representation on other bodies (NWVT)	<ul style="list-style-type: none"> Check with the Charities Commission whether the PC can become a trustee of NWVT. Contact the local resident to confirm that he is happy to continue as an advisor to the PC. 	GC Clerk	
021/FC/02/21-22 To review the inventory of land and other assets	<ul style="list-style-type: none"> Dispose of the cupboard and place the contents into suitable storage containers. Update the Asset Register to reflect the disposal of the cupboard. 	GC Clerk	

022/FC/02/21-22 To confirm arrangements for insurance cover	<ul style="list-style-type: none"> Discuss the list of insured items with the internal auditor. Record an action to obtain three quotations for insurance in 2022. 	Clerk Clerk	Completed Completed
024/FC/02/21-22 To review the Council's Schedule for Review of Policies and Key Documents	<ul style="list-style-type: none"> Include items for review on the appropriate agenda as per the Schedule. Contact Dummer Parish Council to establish who carries out their village risk assessment. 	Clerk Clerk	Completed
026/FC/02/21-22 To determine the time and place of Ordinary Meetings of the council up to and including the next Annual Meeting of the Council	<ul style="list-style-type: none"> Arrange for the PC to meet informally to discuss future meeting dates in detail. Publicise the Village Walkaround, now scheduled to take place on 22nd June 2021, inviting residents to attend alongside the PC and/or to submit concerns in writing. 	Clerk Clerk	Completed Completed
029/FC/02/21-22 Finance (a) Payments	<ul style="list-style-type: none"> Arrange the payment of invoices and expenses, and the transfer of funds via bank transfer. Purchase McAfee virus protection online and install on the Clerk's PC. Follow up with the bank to expedite the new Multipay card. 	Clerk Clerk Clerk	Completed Completed
030/FC/02/21-22	Village Maintenance Matters		
(b) Village pond	<ul style="list-style-type: none"> Ask the Tree Warden for his opinion on what options may be available to the PC depending on the viability of the willow. Research suitable companies for providing advice on the pond liner. 	Clerk Clerk	
(c) Plan for village trees	<ul style="list-style-type: none"> Contact the Tree Warden to discuss options and outline a plan of action for discussion. 	Clerk	
(d) Footpaths/gates	<ul style="list-style-type: none"> Contact HCC/Gemma Clinch to find out when the grant is likely to be made available and whether it can be claimed retrospectively. Contact the suppliers to find out how the gates are delivered (e.g. fully built or flat-packed for assembly on site) and what is the likely lead time for delivery. 	Clerk Clerk	Completed
(f) Lengthsman	<ul style="list-style-type: none"> Update the Lengthsman's task list in preparation for the next visit on 17th June. 	Clerk	Completed
031/FC/02/21-22 Highways and Roads			
(a) Traffic issues	<ul style="list-style-type: none"> Forward the minutes of the last SRSWG meeting to the PC. Report back to SRSWG regarding the proposal for protecting the verges at Steventon Road /Mary Lane. Pass the stock of '20 is Plenty' stickers to the SRSWG member. 	DJ DJ Clerk	Completed Completed
(b) Potholes and other Highways Maintenance	<ul style="list-style-type: none"> Report the potholes and other issues to BDBC. 	Clerk	Completed
(c) Other miscellaneous issues	<ul style="list-style-type: none"> Collect the Garden Competition trophy from the 2019 winners. 	Clerk	
034/FC/02/21-22 Parish Magazine	<ul style="list-style-type: none"> Prepare and submit articles to the Parish Magazine (deadline 26th May 2021). 	Clerk	Completed
FROM MEETING HELD ON 24th MAY 2021			

039/FC/02/21-22 Planning Applications	<ul style="list-style-type: none"> Complete online consultation form re: 21/01187/HSE to BDBC. 	Clerk	Completed
040/FC/02/21-22	Village Maintenance Matters		
(a) Village pond	<ul style="list-style-type: none"> Discuss options for a suitable replacement of the duck house with a local resident. 	DJ	Completed
(b) Footpaths/gates	<ul style="list-style-type: none"> Circulate the price comparison table for the replacement of three kissing gates when all quotes have been received in full. 	Clerk	Completed
FROM MEETING HELD ON 9th JUNE 2021			
046/FC/03/21-22 Policies and key documents (a) Standing Orders	<ul style="list-style-type: none"> Forward details of the changes to the Standing Orders to the Clerk. Update Standing Orders Sections 5 and 18 as required and issue an updated version for formal approval at the next meeting. 	BP Clerk	Completed Completed
047/FC/03/21-22 The Annual Governance and Accountability Return (AGAR)	<ul style="list-style-type: none"> Submit the completed AGAR and other required documents to the external auditor. Publish the completed AGAR and other required/related documents on the Parish Council website. Produce an Action Plan for implementing the recommendations made by the internal auditor. 	Clerk Clerk Clerk	Completed Completed Completed
048/FC/03/21-22 Road Safety Measures	<ul style="list-style-type: none"> Inform Kevin Hyde of the Council's decision to approve the plans. Follow up with HCC/Mandy Ware regarding payment for the works. 	Clerk Clerk	Completed Completed
049/FC/03/21-22 Finance / Receipts and Payments	<p>Arrange the payment of the internal auditor invoice via bank transfer. Add 'Review of Zoom subscription' to the agenda for the December meeting.</p>	Clerk Clerk	Completed Completed
050/FC/03/21-22	Village Maintenance Matters		
(a) Village pond	<ul style="list-style-type: none"> Examine the duck house and report back to the Parish Council. 	Local resident	
(b) Footpaths & gates	<ul style="list-style-type: none"> Contact the relevant potential supplier(s) to establish in more detail what is covered by the kissing gate quote(s). Add the gate at Ramsholt Close/Mary Lane to the Walkaround checklist. 	Clerk Clerk	Completed Completed
(c) Lengthsman	<ul style="list-style-type: none"> Update the Lengthsman's task list to prioritise the clearing of footpaths opposite Cuckoo Meadow and at Level Lane. 	Clerk	Completed
FROM MEETING HELD ON 22nd JUNE 2021			
055/FC/03/21-22 (a)	<ul style="list-style-type: none"> Respond to BDBC with the PC's responses to planning application 21/01571/HSE. 	Clerk	Completed
056/FC/03/21-22 (a)	<ul style="list-style-type: none"> Arrange for the payment of the grass-cutting grant to NWVT via bank transfer. 	Clerk	Completed
057/FC/03/21-22	Village Walkaround		
(a) Defibrillator	<ul style="list-style-type: none"> Find out whether the defibrillator requires maintenance and, if so, produce a maintenance procedure for it. 	Clerk	
(b) Telephone box	<ul style="list-style-type: none"> Find out whether a 'Defibrillator' sign was purchased and, if so, where it is located. 	Clerk	Completed
(c) Pond: duck house	<ul style="list-style-type: none"> Identify potential duck house suppliers and pass on details, including costings, to the Parish Council. 	Clerk	Completed

(d) Pond: willow tree	<ul style="list-style-type: none"> Keep residents updated via the Parish Magazine and other media. 	Clerk	Completed
(e) Green next to the forge	<ul style="list-style-type: none"> Add cutting back of the sycamores to the Lengthman's task list for the next visit (Sept). 	Clerk	Completed
(f) Potholes	<ul style="list-style-type: none"> Report the potholes to BDBC. 	Clerk	
(g) Traffic	<ul style="list-style-type: none"> Contact Southern Water to make them aware of the disturbance caused. 	Clerk	
(h) Churchyard verge	<ul style="list-style-type: none"> Contact BDBC to let them know that the roadside verge was not cut back on their last visit to the village and is now very overgrown. Arrange to discuss options for addressing the erosion problem, e.g. installation of kerbing, with St Michael's PCC. 	Clerk	
(i) Tree at the school	<ul style="list-style-type: none"> Contact the school to let them know about potential damage to the vent pipe from the tree. 	Clerk	
(j) BT manhole cover	<ul style="list-style-type: none"> Report the damage to BT/Openreach. 	Clerk	Completed
(k) Road erosion	<ul style="list-style-type: none"> Report the damage (at end of Cuckoo Close, going downhill to Chapel Street) to Hampshire Highways. 	Clerk	
(l) Traffic safety mirror	<ul style="list-style-type: none"> Identify potential traffic mirror suppliers and pass on details, including costings, to the Parish Council. 	Clerk	
(m) Mary Lane /Ramsholt Close footpath access	<ul style="list-style-type: none"> Contact the residents concerned asking them to cut back the overgrowth. 	Clerk	
(n) Kerbing	<ul style="list-style-type: none"> Find out from where the pond kerbing was sourced. 	Clerk	

APPENDIX 2

Item 070/FC/04/21-22: Current Planning Applications (*Last updated 15/07/21*)

B/F	19/02018/FUL Undecided	Village Farm Bungalows, Steventon Road, North Waltham RG25 2DD Erection of 2 no. 3 bed houses following demolition of existing bungalows including associated works (part retrospective).
B/F	19/02422/FUL Undecided	Land at OS Ref 456743 145562, Popham Lane, North Waltham Erection of 7 no. dwellings; with associated parking, turning, landscaping, and private amenity space. Creation of new access point out onto Popham Lane.
B/F	19/02900/FUL Undecided	Towns End Cottage, Maidenthorne Lane, North Waltham RG25 2DD Erection of a single storey lifetime dwelling
B/F	19/03232/FUL Undecided	Land adjacent The Old Hall, Popham Lane, North Waltham Erection of 6 no. dwellings including associated parking and landscaping and creation of new access onto Popham Lane. Appeal made to the Secretary of State: <i>Appeal made against non-determination (not refusal) of the planning application</i>
B/F	20/00221/FUL Undecided	Old School House, Mary Lane, North Waltham RG25 2BY Erection of detached dwelling including parking provision for existing and proposed dwelling. Amended plans received 28/04/20: <i>Amended plans to reduce the scale of the development and to alter the position of the dwelling. An amended tree report was submitted to reflect the revised layout.</i>
B/F	20/00670/HSE Undecided	Towns End Cottage, Maidenthorne Lane, North Waltham RG25 2DD Erection of two storey side and rear extensions
B/F	20/01847/FUL Undecided	Land at Folly Farm, Overton Road, North Waltham Removal of existing office building (B1a), and the erection of a detached dwelling; with associated parking, turning, landscaping, private amenity space, modified access from the highway and associated change of use of land
B/F	20/02527/LDEU Undecided	Church Farm, Steventon Road, North Waltham Certificate of Lawfulness for the existing use of land at former poultry buildings for the assessment of techniques for the control of public health pests, and an ancillary use for the training of pest management professionals (Use Class E)
B/F	20/02586/FUL Undecided	Land At Oakdown Farm, Winchester Road, Dummer, Basingstoke Demolition of three dwellings, out-buildings and related structures and construction of a storage and distribution warehouse including mezzanine floorspace (use class B8) with ancillary offices (use class B1) within Plot 1 of the site, with associated infrastructure works including site access, parking provision, landscaping, site reprofiling, drainage works and diversion of underground pipeline. Amended plans received 03/11/20, 15/01/21 and 09/03/21
B/F	20/02516/ROC Undecided	Highfield, Church Road, North Waltham RG25 2BL Variation of Condition 1 of Planning Permission 18/00460/FUL to amend the plan numbers to amend the landscaping. Amended plans received 15/06/21.
B/F	20/02893/TDC Undecided	Land At OS Grid Ref 455998 146067 St Michael's Close, North Waltham Technical Details Consent for the erection of 2 no. dwellings with associated access, garaging, parking and landscaping, pursuant to Permission in Principle Approval Reference 19/01954/PIP for up to 4 no. dwellings 20/01255/TDC – refused, appeal lodged
B/F	21/00739/FUL Undecided	Cuckoo Meadow Sports Ground, Steventon Road, North Waltham Construction of a gravel surfaced petanque court and external table tennis table.
B/F	21/00993/RES Undecided	Housome Fields, Trenchard Lane, Dummer Reserved Matters Application pursuant to outline application 15/04503/OUT for the erection of 143 residential units of a mix of detached, semi-detached and terraced dwellings and flats; car parking and garages; internal access roads, footpaths and circulation areas; footpath links and informal paths; public space / amenity space; hard and soft landscaping; and other infrastructure and engineering works.
B/F	21/00787/HSE Undecided	10 Old Barn Close, North Waltham Conversion of loft to living accommodation with front roof light and rear dormer window.
B/F	T/00175/21/TCA Raise no objection	3 St Michael's Close, North Waltham Application for works to trees growing in a conservation area. Proposal: silver birch (<i>denoted with a star symbol on the attached plan</i>) - fell

B/F	T/00185/21/TCA Raise no objection	Haddef, Mary Lane, North Waltham Application for works to trees growing in a conservation area. Proposal: Various tree works as per tree survey schedule to include felling and pruning
B/F	21/00973/HSE Granted	Church Cottage, Steventon Road, North Waltham Extension to existing garage building.
B/F	T/00225/21/TCA Raise no objection	Cuckoo Bushes, Popham Lane, North Waltham Application for works to trees growing in a conservation area. Proposal: Plum T1 and T2 – fell as over-mature and in extensive decline, extensive dieback and decay, no long-term viability. T1 at an acute lean towards house. Hazel T3 – coppice to 0.25M – lapsed coppice and good long-term management of this particular tree.
B/F	21/01187/HSE Undecided	Cape Cottage, Maidenthorne Lane, North Waltham Demolition of existing outbuildings, the erection of two storey rear extensions and various works to repair and improve the dwelling
NEW	21/01533/CONS Undecided	North Waltham Primary School, Church Road, North Waltham Installation of replacement roof lights, amendment of openings, and associated repairs to surrounding masonry and flashing details. [Related references: 21/01532/CC3 (BDBC), PLAN/WJA/BAE049 (HCC)]
NEW	21/01316/HSE Granted	6 St Michael's Close, North Waltham Erection of single storey rear extension. Removal of existing conservatory and conversion of workshop into study
NEW	21/01571/HSE Undecided	8 St Michael's Close, North Waltham Erection of front porch, two storey side extension and single storey rear extension. Replacement of vertical tile hanging. Removal of chimney stacks
NEW	21/01767/HSE Undecided	8 Mary Lane, North Waltham Erection of single storey rear extension and alterations to fenestration.
NEW	T/00328/21/TCA Undecided	26 St Michael's Close, North Waltham Application for works to trees growing in a conservation area. PROPOSAL: T1 - Oak Tree, to reduce the three lowest lateral limbs (as indicated in the attached photo) away from the side of the house and roof by approximately 3 meters to suitable secondary growth points, to give an approximate clearance of 2.5 meters and remove any major deadwood (diameter >25mm) from the house side of the crown only.
NEW	T/00339/21/TCA Undecided	Rathbone Pavilion, Cuckoo Meadow Application for works to trees growing in a conservation area. Proposal – the arboreal report recommends the following: T8 – Ash – fell due to dieback T10 – Ash – remove deadwood and hung up branch T16 – Ash – fell due to dieback T20 – Field maple - remove deadwood and hung up branch T33 – Field maple – sever ivy and re-inspect T34 – Field maple – sever ivy and re-inspect T37 – Norway maple – fell due to split on stem, dead/dying branches. The trees listed above are all high priority. Removal of deadwood and other works as specified in the arboreal report across many trees over a longer timescale. 15 replacement trees have already been applied for through the Queen's Green Canopy scheme and will be planted around the meadow. It is possible that replacements of T8 and T16 cannot be done in existing locations due to space constraints and adjacent shadowing. This will be confirmed once the trees are felled. T37 will be replaced as a Norway maple adjacent to the current tree.
NEW	T/00356/21/TCA Undecided	2 St Michael's Close, North Waltham Application for works to trees growing in a conservation area. PROPOSAL: T1 TO T3 Ash: fell.

APPENDIX 3Item **072/FC/04/21-22: Finance****(a) Receipts and Payments**

To acknowledge the receipt of payments made to the Parish Council since the last OM (Annual Meeting of the Council) on 04/05/21 (*Bank statement received after agenda for 4th May published*)

DATE	RECEIVED FROM	DESCRIPTION	AMOUNT	TOTAL
26/04/21	BDBC	Precept (50%)	£8,635.00	£8,635.00
26/04/21	BDBC	Grass-cutting grant	£2,056.00	£2,056.00

To acknowledge the payment of standing orders, direct debits and charges since last OM on 04/05/21

DATE	NAME OF PAYEE	DESCRIPTION	AMOUNT	TOTAL
31/05/21	Clerk	Salary - May	£364.35	£364.35
31/05/21	Clerk	AHEA - May	£26.00	£26.00
30/06/21	Clerk	Salary - June	£364.35	£364.35
30/06/21	Clerk	AHEA - June	£26.00	£26.00

To acknowledge the Multipay card payments made since last statement dated 06 April 2021

DATE	NAME OF PAYEE	DESCRIPTION	AMOUNT	TOTAL
06/05/21	Lloyds Bank plc	Monthly fee	£3.00	£3.00
06/06/21	Lloyds Bank plc	Monthly fee	£3.00	£3.00
30/06/21	Unity Trust Bank	Quarterly service charge	£18:00	£18:00

To approve the following payments

DATE	NAME OF PAYEE	DESCRIPTION	AMOUNT	TOTAL
11/07/21	Clerk	Expenses: stationery	£8.37	£8.37

APPENDIX 4**Item 075/FC/04/21-22: Schedule of Correspondence****Correspondence received between 4th May 2021 – 15th July 2021**

All correspondence is circulated to Parish Councillors unless otherwise stated below.

Correspondence from BDBC

- 05/05/21 Planning application 21/01187/HSE, Cape Cottage
- 05/05/21 Planning application 21/01533/CONS, North Waltham Primary School
- 18/05/21 Planning application 21/01316/HSE, 6 St Michael's Close
- 20/05/21 Target List for Development Control Committee Meeting 09/06/21
- 24/05/21 Email from Planning Policy Officer Robyn Kelly re: Neighbourhood Plan funding and support packages
- 28/05/21 Email (27/05/21) from the Mayor re: 'Thank You' message and proposed civic events
- 28/05/21 Amendment (27/05/21) to the agenda for the DCC meeting on 09/06/21
- 28/05/21 Response from BDBC Contact Centre re: query about grass cutting
- 03/06/21 Burghclere Neighbourhood Plan Update
- 07/06/21 Greetings from the new Mayor 2021/22 – Cllr Onnalee Cubitt
- 08/06/21 Planning application 21/01571/HSE, 8 St Michael's Close
- 19/06/21 Local Plan Update Newsletter – Issue 3 (18/06/21)
- 19/06/21 Target List for Development Control Committee Meeting 07/07/21
- 25/06/21 Planning application 21/01767/HSE, 8 Mary Lane
- 28/06/21 Email from Carol Tuxford re: replacement of cherry tree in the graveyard
- 29/06/21 Tree work consultation T/00328/21/TCA, 26 St Michael's Close
- 30/06/21 Notification of Maidenthorne Lane temporary closure wef 19th July for 3 days
- 02/07/21 Target List for Development Control Committee Meeting 21/07/21
- 05/07/21 Repeat notification of Maidenthorne Lane temporary closure wef 19th July for 3 days
- 05/07/21 Tree work consultation T/00339/21/TCA, Rathbone Pavilion, Cuckoo Meadow
- 07/07/21 Update to Target List for Development Control Committee Meeting 21/07/21
- 13/07/21 Tree work consultation T/00356/21/TCA, 2 St Michael's Close
- 13/07/21 Email from Dave Harris (Tree Officer) re: T/00339/21/TCA: Tree works on Cuckoo Meadow

Correspondence from HCC

- 05/05/21 Your Hampshire newsletter
- 07/05/21 Email 06/05/21 from Kevin Hyde re: road safety signage position
- 20/05/21 Your Hampshire newsletter (18/05/21)
- 21/05/21 Documents from Kevin Hyde re: road safety measures, final plans and charges
- 28/05/21 Consultation on proposed extension of the 50mph speed limit on the A30 (from Brian Caine, 27/05/21)
- 01/06/21 Countryside Service CER newsletter
- 08/06/21 Your Hampshire newsletter (budget consultation)
- 19/06/21 Promotional video from Hampshire Countryside Services
- 28/06/21 Countryside Service CER newsletter
- 30/06/21 Your Hampshire newsletter
- 01/07/21 Email from Mandy Ware confirming HCC will fund school road safety measures
- 13/07/21 Link to Parish Pages
- 13/07/21 Email from Gemma Clinch (Countryside Service) re: funding scheme going live

Correspondence from HALC

- 18/05/21 May Newsletter and information on grants and funding opportunities
- 20/05/21 Feedback/survey completion request re: Celebratory (not an Awards) Event
- 01/07/21 Fwd. message from NALC re: APPG on Local Democracy roundtable on 12th July
- 07/07/21 Parliamentary Boundary Condition:2023 Review of Parliamentary constituencies

Other correspondence

- 16/05/21 Letter (15/05/21) from Hampshire Police re: the retirement of PC Andy Reid
- 20/05/21 Email (19/05/21) from Keep Britain Tidy re: joining the Great British Spring Clean

- 23/05/21 Email (21/05/21) from Keep Britain Tidy re: joining the Great British Spring Clean
- 28/05/21 Quote (dated 26/06/21) from Secure-a-Field re: replacement of 3 x kissing gates
- 28/05/21 Quote (dated 27/05/21) from Bob Berry Fencing (installer for Jacksons Fencing) re: replacement of 3 x kissing gates
- 28/05/21 Press release and other info from Dummer Parish Clerk re: Oakdown Farm development (27/05/21)
- 01/06/21 Internal audit report and invoice from the internal auditor (email 31/05/21)
- 01/06/21 Email from Hampshire resident Ian Jones re: the Oakdown Farm development
- 07/06/21 Dry Weather Plan consultation document from South East Water
- 16/06/21 Email from local residents re: St Michael's Green (grass cutting)
- 22/06/21 Email from St Michael's churchwarden (Jan Woodfin) re: various churchyard issues
- 23/06/21 Email from Dummer Parish Clerk re: Dummer PC response to A30 speed limit consultation
- 23/06/21 Letter re: Ashford Hill with Headley Neighbourhood Plan consultation
- 24/06/21 South East Water: Newsletter and Dry Weather Plan consultation
- 24/06/21 Unity Trust Bank: Notice of updates to the standard tariff
- 24/06/21 Invitation to Hampshire Hospitals virtual AGM on 20/07/21
- 09/07/21 Information from Action Hampshire re: Rural Housing Week 2021

Newsletters

- 05/05/21 Rural Services Network: The Rural Bulletin
- 06/05/21 Rural Services Network: May 2021 Monthly Bulletin
- 12/05/21 Rural Services Network: The Rural Bulletin
- 18/05/21 Rural Services Network: The Rural Bulletin
- 25/05/21 Rural Services Network: The Rural Bulletin
- 02/06/21 Rural Services Network: The Rural Bulletin
- 03/06/21 Rural Services Network: Rural Funding Digest June 2021 Edition
- 08/06/21 Rural Services Network: The Rural Bulletin
- 15/06/21 Rural Services Network: The Rural Bulletin
- 22/06/21 Rural Services Network: The Rural Bulletin
- 29/06/21 Rural Services Network: The Rural Bulletin
- 06/07/21 Rural Services Network: The Rural Bulletin
- 07/07/21 Rural Services Network: Rural Funding Digest July 2021 Edition
- 13/07/21 Rural Services Network: The Rural Bulletin

Useful services *(marketing emails are not circulated but details recorded for future use)*

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