



## NORTH WALTHAM PARISH COUNCIL

Chairman: Mr Geoff Chapman

Clerk: Mrs Sharon Shea

14 Home Mead, North Waltham, Basingstoke, Hampshire, RG25 2SY  
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### MINUTES OF THE ANNUAL MEETING OF NORTH WALTHAM PARISH COUNCIL

Tuesday 17<sup>th</sup> May 2022 at 7.30pm at the Rathbone Pavilion, Cuckoo Meadow

#### Councillors Present:

Cllr Geoff Chapman (GC) (Chairman), Cllr Judith McGinley (JM), Cllr David James (DJ), Cllr Yann Caironi (YC) and Sharon Shea (Clerk).

**Actions  
for**

**025/FC/  
02/22-23**

#### To receive nominations for and election of Chairperson

GC was nominated by DJ, seconded by YC and elected unanimously as Chairman.

**026/FC/  
02/22-23**

#### To receive nominations for and election of Vice-Chairperson

JM was nominated by GC, seconded by DJ and elected unanimously as Vice-Chairman.

**027/FC/  
02/22-23**

#### To receive declarations of acceptance of office forms from the Chairperson, Vice-Chairperson and Councillors

The Chairman and Vice-Chairman signed their respective Declaration of Acceptance of Office forms, both of which were witnessed by the Clerk.

**028/FC/  
02/22-23**

#### Apologies for Absence

Cllr Bill Preston, County Cllr Juliet Henderson, Borough Cllr Diane Taylor.  
Did not attend: Cllrs David Young and Peter Waggett.

**029/FC/  
02/22-23**

#### Declarations of Interest

None.

**030/FC/  
02/22-23**

#### Meeting open to the Public

No members of the public attended.

**031/FC/  
02/22-23**

#### Minutes

The minutes of the Ordinary Meeting held on 19<sup>th</sup> April 2022 and the Additional Ordinary Meeting held on 4<sup>th</sup> May 2022 were both accepted as a correct record.

#### ACTION:

- Chairman to sign the two sets of minutes outside of the meeting.

**Clerk  
GC**

Approved minutes are available to view at <https://www.northwaltham.net/parish-council/meetings/>

**032/FC/  
02/22-23**

#### Action Plan and Outcomes following the meeting held on 19<sup>th</sup> April 2022 – Appendix 1

Ref: 057/FC/03/21-22 (d) – It was agreed that maintenance procedures for the defibrillator should become part of the risk assessment document.

Ref: 154/FC/08/21-22 – It was agreed that this action (referring to two telegraph poles at Old School House) had been completed and could be removed from the list.

Ref: 224/FC/12/21-22 (c) – It was agreed that the HCC website link for information on road adoption should be circulated to the PC and the issue added to the agenda for the next meeting.

#### ACTIONS:

- Update the risk assessment to cover the defibrillator maintenance procedures.
- Remove ref. 154/FC/08/21-22 from the Action List.
- Circulate the HCC website link for road adoption information to the PC.
- Add road adoption to the agenda for the next Ordinary Meeting.

**Clerk  
Clerk  
Clerk  
Clerk**

**033/FC/  
02/22-23**

#### To review delegation arrangements to committees, sub-committees, staff and other local authorities

It was agreed that:

- there is no requirement for any other full committee other than the Parish Council itself;
- the arrangements in place for the Staffing and Neighbourhood Planning sub-committees are satisfactory.

- 034/FC/02/22-23** **To review the terms of reference for committees and posts:**  
It was agreed that the TORs for the following were satisfactory:
- Staffing Committee
  - Neighbourhood Planning
  - Safety Officer
- ACTION:**
- Update the TORs for the Staffing Committee, Neighbourhood Planning Committee and the Safety Officer with the review date and reference. **Clerk**
- 035/FC/02/22-23** **To appoint members to existing committees and posts:**
- It was agreed that GD, DJ and BP should continue to act as members of the Staffing Committee. Proposed by JM, seconded by YC and approved by all.
  - It was agreed that GC should continue as representative on the Neighbourhood Planning Committee. Proposed by DJ, seconded by YC and approved by all.
  - It was agreed that the Clerk should continue as Safety Officer. Proposed by GC, seconded by JM and approved by all.
- 036/FC/02/22-23** **To consider the appointment of any new committees**  
It was agreed that there is no current requirement to appoint a new committee.
- 037/FC/02/22-23** **To review arrangements (including any legal arrangements) with other local authorities, not-for-profit bodies and businesses**  
There were no outstanding arrangements to review, the Lengthman's contract having been reviewed in March 2022, ref: 223/FC/12/21-22 (g).
- 038/FC/02/22-23** **To review representation on, or work with, external bodies and arrangements for reporting back:**
- North Waltham Village Trust (NWVT): It was agreed that GC and JM would continue as Parish Council representatives on the NWVT.
  - Village charities: A local resident (a former councillor) currently represents the PC. It was agreed that the resident should be asked to confirm that they are content to continue in the role.
  - BDAPTC: It was agreed that GC should continue as representative.
  - HALC: It was agreed that GC should continue as representative.
  - Tree warden: It was agreed that the local resident who currently fulfils the role should be asked to confirm that they are content to continue.
- ACTIONS:**
- Contact the local resident who currently represents the PC on the Village Charity committee and ask them to confirm whether they wish to continue in the role. **Clerk**
  - Contact the current Tree Warden and ask them to confirm whether they wish to continue in the role. **Clerk**
- 039/FC/02/22-23** **To consider arrangements with a view to the council becoming eligible to exercise the General Power of Competence in the future**  
NWPC does not currently fulfil the eligibility criteria for GPC.
- 040/FC/02/22-23** **To review the inventory of land and other assets (Asset Register) including buildings and other equipment**  
A number of changes were proposed to the Asset Register for 2022/23.
- ACTION:**
- Update the Asset Register for FY22/23 with the changes proposed. **Clerk**
- 041/FC/02/22-23** **To confirm arrangements for insurance cover in respect of all insurable risks**  
It was agreed that the insurance policy should be renewed with the current supplier (BHIB) for one year, at the quoted premium of £480.54 (policy effective wef 01/06/22). Proposed by GC, seconded by DJ and approved by all.
- ACTION:**
- Set up a bank transfer for £480.54 for payment of the insurance premium. **Clerk**
- 042/FC/02/22-23** **To review the Council's and/or staff's subscriptions to other bodies**  
There were no outstanding subscriptions to review, membership of HALC/NALC having been agreed in April 2022, ref. 012/FC/01/22-23, and payment of fees to the Information Commissioner's Office being mandatory.
- 043/FC/02/22-23** **To review the Council's Schedule for Review of Policies and Key Documents in 2022-23**  
The draft schedule was agreed.
- ACTION:**

- Update the draft schedule with the date and reference and submit to the Chair for signing.

Clerk  
GC

**044/FC/ 02/22-23 To review the Council's spending under S137 of the Local government Act 1972 or the General Power of Competence**

The Parish Council has not incurred any spending under S137 and is ineligible for GPC.

**045/FC/ 02/22-23 Speed Reduction & Safety Working Group**

DJ reported that the speed reduction initiative has now been taken up at County level and SRSWG is awaiting further developments.

**046/FC/ 02/22-23 Current Planning Applications**

The current planning applications – full list at Appendix 2 – were noted.

An Additional Ordinary Meeting needs to be arranged to discuss planning applications received past the deadline for consideration at this meeting.

**ACTION:**

- Arrange an AOM for w/c 23/05/22.

Clerk

Planning documents can be viewed at <https://planning.basingstoke.gov.uk/online-applications/>

**047/FC/ 02/22-23 Planning Compliance**

There are no outstanding compliance issues at present.

**048/FC/ 02/22-23 Finance**

**(a) Receipts and Payments – see Appendix 3**

- Council acknowledged receipt of 50% of the precept (£8,440) and grass cutting grant (£2,076.56) from Basingstoke and Deane Borough Council.
- Council acknowledged payment of standing orders, direct debits and other payments.
- Council acknowledged Multipay card payments made since statement dated 02/04/22.
- There were no payments awaiting approval.

**RESOLUTION:**

- Transfer the grass cutting grant to North Waltham Village Trust.
- Proposed by GC, seconded by JM and approved by all.

**ACTION:**

- Arrange for transfer of the grass cutting grant to NWVT.

Clerk

**(b) Bank Balances**

- Current account balance as at 10/05/22: £18,277.95.
- Deposit account balance as at 10/05/22: £39,516.31.

**(c) FY21-22 Audit**

Council approved the following documents:

- FY21/22 AGAR Section 1 – Annual Governance Statement
- FY21/22 AGAR Section 2 – Accounting Statements
- FY21/22 Asset Register - March 2022.

All documents were appropriately signed off at the meeting.

**049/FC/ 02/22-23 Village Maintenance Matters**

To receive updates on and/or discuss the following:

**(a) General Maintenance – Grass Cutting**

The Council is awaiting a response from BDBC regarding the mowing schedule for North Waltham. Council noted that green areas in the village had been mowed recently.

**(b) St Michael's Green**

See (a) above.

**(c) Village Pond**

See (d) below.

**(d) Plan for village trees**

It was agreed that an acacia tree should be planted to replace the acacia that was blown down in a storm some years ago.

**ACTION:**

- Obtain a quote for a replacement acacia tree.

Clerk

**(e) Footpaths/Gates**

It was agreed that footpaths, and footpath access points in particular, would soon need clearing, and that hired equipment should be used.

It was agreed that a local contractor should be sought for mending the broken village gate on Fox Lane and for similar jobs around the village.

**ACTIONS:**

- Check out the cost of hiring suitable equipment for clearing footpaths.
- Obtain details of local contractors for carrying out ad hoc maintenance tasks.

GC  
GC, DJ,  
Clerk

**(f) Telephone Box**

It was agreed that now that Hampshire Highways are close to completing their work in the pond area that the telephone kiosk refurbishment might commence.

**ACTION:**

- Contact the local resident who has volunteered to refurbish the telephone box to establish when the work may be carried out.

Clerk

**(g) Lengthsman**

It was agreed that work carried out at the last visit on 12/05/22 was satisfactory. It was agreed that the Lengthsman should be allocated more maintenance-oriented tasks (e.g. cleaning of road signs) rather than mowing tasks, unless essential.

**(h) Litter Picking**

It was agreed that another litter-picking event should be held in the autumn. It was suggested that the school might become involved as part of a 'community challenge'.

**ACTION:**

- Discuss with one of the school governors the possibility of involving the school in the next village litter pick.

GC

**050/FC/  
02/22-23**

**Highways and Roads**

To receive an update on the following:

**(a) Traffic issues**

Council noted that the works by Hampshire Highways involving the closure of Church Road would be completed this week.

**(b) Potholes and other highways maintenance**

None reported.

**(c) Other miscellaneous issues**

None reported.

**051/FC/  
02/22-23**

**Village Welcome Pack**

GC reported that revision of the Parish Council's section of the welcome pack leaflet was now complete.

**052/FC/  
02/22-23**

**Correspondence – see Appendix 4**

Council acknowledged the correspondence received since the Ordinary Meeting on 19<sup>th</sup> April 2022. There were no issues arising.

**053/FC/  
02/22-23**

**Councillors' Announcements**

Council acknowledged the receipt of recent updates from County Councillor Henderson.

**054/FC/  
02/22-23**

**Items for insertion in the Parish Magazine (final copy date *Wed 25<sup>th</sup> May 2022*)**

It was agreed that no items other than the standard articles needed to be included.

**ACTION:**

- Prepare and submit the standard items for the next issue of the Parish Magazine.

Clerk

**055/FC/  
02/22-23**

**Date of Next Meeting**

The next Ordinary Meeting and the Annual Parish Meeting will be held on 21<sup>st</sup> June 2022 at 7.30pm and 8pm respectively, at the Rathbone Pavilion, Cuckoo Meadow.

Signed:

Chair to North Waltham Parish Council

## Appendix 1

**ACTION PLAN & OUTCOMES FOLLOWING THE PARISH COUNCIL MEETINGS HELD ON 19<sup>TH</sup> APRIL AND 4<sup>TH</sup> MAY 2022**

MINUTE REF	ACTION	RESP	OUTCOME / COMMENTS
<b>FROM MEETING HELD ON 4<sup>th</sup> MAY 2021</b>			
031/FC/02/21-22 (c)	<ul style="list-style-type: none"> <li>Collect the Garden Competition trophy from the 2019 winners.</li> </ul>	Clerk	
<b>FROM MEETING HELD ON 22<sup>nd</sup> JUNE 2021</b>			
057/FC/03/21-22 (d)	<ul style="list-style-type: none"> <li>Find out whether the defibrillator requires maintenance and, if so, produce a maintenance procedure for it.</li> </ul>	Clerk	
<b>FROM MEETING HELD ON 24<sup>th</sup> AUGUST 2021</b>			
085/FC/05/21-22	<ul style="list-style-type: none"> <li>Draw up suitable guidance regarding the use of CIL funds for those applying to the Parish Council for grants to support their projects.</li> </ul>	GC	
091/FC/05/21-22 (c)	<ul style="list-style-type: none"> <li>Combine the list of work to trees and maintenance of various areas of the village and prioritise.</li> <li>Check where the boundary line lies between the green at Corndell and Haddef.</li> <li>Contact HCC regarding works to trees on the green at the forge.</li> </ul>	GC Clerk Clerk	Awaiting response
<b>FROM MEETING HELD ON 19<sup>TH</sup> OCTOBER 2021</b>			
128/FC/07/21-22	<ul style="list-style-type: none"> <li>Update the password on the NWPC laptop.</li> <li>Contact BDBC to ascertain whether they have arrangements in place with local farmers regarding snow clearance, and what those arrangements are.</li> </ul>	Clerk Clerk	
136/FC/07/21-22 (a)	<ul style="list-style-type: none"> <li>Contact the landowner concerned regarding ongoing maintenance of the area to the front of the old barns on Maidenthorne Lane.</li> <li>Prepare a draft document for issuing to prospective contractors in respect of an annual maintenance contract.</li> </ul>	GC Clerk	
<b>FROM MEETING HELD ON 23<sup>rd</sup> NOVEMBER 2021</b>			
154/FC/08/21-22	<ul style="list-style-type: none"> <li>Contact Scottish and Southern Electricity regarding the potential vulnerability of the two telegraph poles.</li> </ul>	Clerk	
157/FC/08/21-22 (e)	<ul style="list-style-type: none"> <li>Purchase a litter bin plus the necessary base and fixing kit as recommended by BDBC.</li> </ul>	Clerk	
158/FC/08/21-22 (a)	<ul style="list-style-type: none"> <li>Contact BDBC parking enforcement to discuss the parked cars problem.</li> </ul>	Clerk	
159/FC/08/21-22	<ul style="list-style-type: none"> <li>Review and update the existing Welcome Pack leaflet.</li> <li>Draft a separate leaflet for the Parish Council.</li> </ul>	GC GC	
<b>FROM MEETING HELD ON 22<sup>nd</sup> FEBRUARY 2022</b>			
202/FC/11/21-22	<ul style="list-style-type: none"> <li>Contact NWVT regarding the possibility of issuing a joint NWVT/NWPC village leaflet.</li> </ul>	GC	
<b>FROM MEETING HELD ON 22<sup>nd</sup> MARCH 2022</b>			
212/FC/12/21-22	<ul style="list-style-type: none"> <li>Prepare and issue the Minutes from 22<sup>nd</sup> February 2022 for the Chair to sign.</li> </ul>	Clerk GC	Completed
215/FC/12/21-22	<ul style="list-style-type: none"> <li>Obtain additional quotes for paving the corner of Corndell Green at the Steventon Road /Mary Lane junction.</li> </ul>	Clerk	See item 007
216/FC/12/21-22	<ul style="list-style-type: none"> <li>Investigate options for purchasing a heater for the defibrillator cabinet.</li> </ul>	Clerk	See item 013 (f)
219/FC/12/21-22	<ul style="list-style-type: none"> <li>Contact BDBC regarding the timing of a Neighbourhood Plan submission.</li> </ul>	GC	

224/FC/12/21-22 (c)	<ul style="list-style-type: none"> <li>Contact HCC to establish how communal road areas come to be adopted.</li> </ul>	Clerk	Email 25/04/22
<b>FROM MEETING HELD ON 19<sup>th</sup> APRIL 2022</b>			
004/FC/01/22-23	<ul style="list-style-type: none"> <li>Prepare and issue the Minutes from 22<sup>nd</sup> March 2022 for the Chair to sign.</li> </ul>	Clerk GC	Completed
005/FC/01/22-23	<ul style="list-style-type: none"> <li>Prepare a final version of the Grievance Policy for the Chair to sign.</li> </ul>	Clerk GC	Completed
006/FC/01/22-23	<ul style="list-style-type: none"> <li>Apply the changes suggested by Councillors to the list of comments.</li> <li>Forward the amended list of comments on the Appraisal Review to BCBD.</li> </ul>	GC Clerk	Completed Completed by GC
007/FC/01/22-23	<ul style="list-style-type: none"> <li>Inform the contractors concerned of the Council's decision re: the paving at Corndell Green.</li> </ul>	Clerk	Completed
010/FC/01/22-23	<ul style="list-style-type: none"> <li>Find a suitable date and arrange an Additional Ordinary Meeting for planning.</li> </ul>	Clerk	Completed
012/FC/01/22-23 (a)	<ul style="list-style-type: none"> <li>Arrange for payment of the invoices via bank transfer.</li> </ul>	Clerk	Completed
012/FC/01/22-23 (c)	<ul style="list-style-type: none"> <li>Publish the Quarterly Financial Review for FY21/22 Q4 on the website.</li> </ul>	Clerk	Completed
012/FC/01/22-23 (d)	<ul style="list-style-type: none"> <li>Arrange payment of the back pay and salary discrepancy amendment via bank transfer.</li> <li>Adjust the monthly standing order for the clerk's salary with effect from April 2022.</li> </ul>	Clerk Clerk	Completed Completed
013/FC/01/22-23 (a)	<ul style="list-style-type: none"> <li>Contact BDBC to establish what the mowing schedule is for North Waltham.</li> </ul>	Clerk	Email 25/04/22
013/FC/01/22-23 (c)	<ul style="list-style-type: none"> <li>Contact the contractor to discuss the positioning and planting of a second willow tree.</li> </ul>	Clerk	Completed
013/FC/01/22-23 (e)	<ul style="list-style-type: none"> <li>Inform Hampshire Countryside Services and establish whether they will replace the No Parking sign at Level Lane.</li> </ul>	Clerk	
013/FC/01/22-23 (f)	<ul style="list-style-type: none"> <li>Inform the local resident who has undertaken to refurbish the kiosk of BDBC's response and the Parish Council's decision.</li> <li>Contact the local contractor who has worked on the kiosk previously to establish whether the power supply is sufficient.</li> </ul>	Clerk Clerk	Completed Completed
013/FC/01/22-23 (g)	<ul style="list-style-type: none"> <li>Add the following to the Lengthsman's task list for 12/05/22:               <ol style="list-style-type: none"> <li>St Michael's Green: cut back overgrown areas near footpath and roadside, and trim/otherwise tidy grassy areas beneath the trees;</li> <li>Corndell Green: clear out undergrowth beneath the trees.</li> </ol> </li> </ul>	Clerk	Completed
014/FC/01/22-23	<ul style="list-style-type: none"> <li>Contact NW Primary School to let them know of the planned road closure in Church Road.</li> </ul>	Clerk	Completed
016/FC/01/22-23	<ul style="list-style-type: none"> <li>Respond to correspondents as directed.</li> </ul>	Clerk	Completed
018/FC/01/22-23	<ul style="list-style-type: none"> <li>Prepare an item on the planned closure of Church Road for the next issue.</li> </ul>	Clerk	Completed
<b>FROM MEETING HELD ON 4<sup>th</sup> MAY 2022</b>			
023/FC/02/22-23 (a)	<ul style="list-style-type: none"> <li>Convey the Parish Council's response re: 22/01002/HSE to BDBC.</li> </ul>	Clerk	Completed
023/FC/02/22-23 (b)	<ul style="list-style-type: none"> <li>Convey the Parish Council's response re: 22/01050/HSE to BDBC.</li> </ul>	Clerk	Completed

## Appendix 2

## CURRENT PLANNING APPLICATIONS

B/F	19/02018/FUL Undecided	<b>Village Farm Bungalows, Steventon Road, North Waltham</b> Erection of 2 no. 3 bed houses following demolition of existing bungalows including associated works (part retrospective).
B/F	19/02900/FUL Undecided	<b>Towns End Cottage, Maidenthorne Lane, North Waltham RG25 2DD</b> Erection of a single storey lifetime dwelling
B/F	19/03232/FUL Undecided	<b>Land adjacent The Old Hall, Popham Lane, North Waltham</b> Erection of 4 (originally 6) no. dwellings including associated parking and landscaping and creation of new access onto Popham Lane. <b>Appeal made to the Secretary of State:</b> Appeal made against non-determination (not refusal) of the planning application. Appeal (ref <b>20/00075/FTD</b> ) dismissed 16/09/21.
B/F	20/00221/FUL Undecided	<b>Old School House, Mary Lane, North Waltham RG25 2BY</b> Erection of detached dwelling including parking provision for existing and proposed dwelling. <b>Amended plans received 28/04/20:</b> Amended plans to reduce the scale of the development and to alter the position of the dwelling. An amended tree report was submitted to reflect the revised layout.
B/F	20/00670/HSE Undecided	<b>Towns End Cottage, Maidenthorne Lane, North Waltham RG25 2DD</b> Erection of two storey side and rear extensions
B/F	20/02516/ROC Undecided	<b>Highfield, Church Road, North Waltham RG25 2BL</b> Variation of Condition 1 of Planning Permission 18/00460/FUL to amend the plan numbers to amend the landscaping. <b>Amended plans received 15/06/21.</b>
B/F	20/02893/TDC Undecided	<b>Land At OS Grid Ref 455998 146067 St Michael's Close, North Waltham</b> Technical Details Consent for the erection of 2 no. dwellings with associated access, garaging, parking and landscaping, pursuant to Permission in Principle Approval Reference 19/01954/PIP for up to 4 no. dwellings 20/01255/TDC – refused, appeal lodged
B/F	T/00034/22/TCA Raise No Objection	<b>8 St Michael's Close</b> Application for works to trees growing in a conservation area. Proposal: Sycamore: Fell.
B/F	22/00075/HSE Granted	<b>4 Church Farm Close, North Waltham</b> Erection of first storey front extension and part garage conversion.
B/F	22/00511/HSE Granted	<b>8 St Michael's Close, North Waltham</b> Erection of single storey rear extension and front porch with new tiled roof over existing garage.
B/F	22/00667/FUL Undecided	<b>Land at Oakdown Farm, Winchester Road, Dummer</b> Demolition of three dwellings, outbuildings and related structures and proposed construction of commercial and industrial units (use class B8) with ancillary offices (use class E(g)(i)), associated infrastructure works (including parking and landscaping), and full details of site levels, access, drainage, tree retention and diversion of underground pipeline. Amendment to CEMP rec'd 29/03/22.
B/F	22/00405/FUL Undecided	<b>Land at Crematorium, Stockbridge Road, North Waltham</b> Proposed new cemetery, parking, access, internal footpaths and associated landscaping.
NEW	22/01002/HSE Undecided	<b>12 Longfield Close, North Waltham</b> Erection of two storey rear extension and changes to rear fenestration. Part conversion of existing garage to habitable space.
NEW	22/01050/HSE Undecided	<b>Holly Cottage, Chapel Street, North Waltham</b> Replacement of existing plain roof tiles and interlocking concrete roof tiles with roofing slates.
NEW	22/01305/HSE	<b>12 Well Close, North Waltham</b> Erection of single storey rear extension.

**Appendix 3****FINANCE (a) Receipts and Payments**

To acknowledge the receipt of payments made since the last Ordinary Meeting (OM) on 19/04/22

<b>DATE</b>	<b>RECEIVED FROM</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>	<b>TOTAL</b>
03/05/22	BDBC	Precept (50%) Grass cutting grant	£8,440.00 £2,076.56	£10,516.56

To acknowledge the payment of standing orders, direct debits and charges since the last OM on 19/04/22

<b>DATE</b>	<b>NAME OF PAYEE</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>	<b>TOTAL</b>
29/04/22	Clerk	Salary adjustment and back pay	£98.37	£98.37
03/05/22	Clerk	Salary - April	£372.05	£372.05
03/05/22	Clerk	AHEA - April	£26.00	£26.00

To acknowledge the Multipay card payments made since the statement dated 04/04/22

<b>DATE</b>	<b>NAME OF PAYEE</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>	<b>TOTAL</b>
03/05/22	Lloyds Bank plc	Monthly fee x 1 card	£3.00	£3.00

To approve the following payment(s)

<b>DATE</b>	<b>NAME OF PAYEE</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>	<b>TOTAL</b>



## Appendix 4

### SCHEDULE OF CORRESPONDENCE

*All correspondence is circulated to Parish Councillors unless otherwise stated below.*

#### Correspondence from BDBC

- 21/04/22 Reminder re: climate emergency questionnaire
- 25/04/22 Invitation to Mayor's Jubilee Afternoon Tea
- 29/04/22 Notification of DCC visit and meeting re: 22/00667/FUL (Oakdown Farm)
- 05/05/22 Clarification re: Development Control Committee processes
- 09/05/22 Update re: DCC visit on 13/05/22 re: 22/00667/FUL (Oakdown Farm)
- 10/05/22 Planning application 22/01305/HSE 12 Well Close

#### Correspondence from HCC

- 21/04/22 Reminder re: the round table with the Police & Crime Commissioner on 25/04/22
- 22/04/22 Letter from the Police & Crime Commissioner on consultation re: fly-tipping
- 22/04/22 HCC update on Homes for Ukraine Scheme
- 30/04/22 Cllr Henderson update on Homes for Ukraine
- 09/05/22 Updated invitation for Hampshire Passenger Transport Forums (9<sup>th</sup> & 13<sup>th</sup> June)
- 09/05/22 May update from Cllr Henderson
- 10/05/22 Note from Cllr Henderson re: the Councillor Grant Scheme 2022/23

#### Correspondence from HALC

- 27/04/22 Details of the Hampshire & IoW Village of the Year competition 2022

#### Other correspondence

- 22/04/22 Information regarding power to the telephone kiosk and defibrillator box
- 26/04/22 Quotation from Foremost Tree Surgeons re: removal of the hawthorn at the pond
- 30/04/22 Planning update from Simon Preedy
- 01/05/22 Planning response from Geoff Burns
- 01/05/22 Further planning update from Simon Preedy
- 04/05/22 Confirmation from Southern Water re: using the alternative diversion route

#### Newsletters

- 20/04/22 The Rural Bulletin
- 26/04/22 The Rural Bulletin
- 04/05/22 The Rural Bulletin
- 05/05/22 RSN Rural Funding Digest – May 2022
- 05/05/22 HALC Newsletter – May 2022
- 06/05/22 HCC Countryside Access Newsletter – May 2022
- 10/05/22 The Rural Bulletin
- 10/05/22 Your Hampshire newsletter

#### Correspondence received since the agenda was issued on 10<sup>th</sup> May 2022:

- 10/05/22 From Cllr Diane Taylor – queries re: DCC meeting on Oakdown Farm
- 11/05/22 From Cllr Henderson – updates and reports
- 13/05/22 From HHFT – Hampshire Hospitals AGM 2022
- 17/05/22 From RSN – The Rural Bulletin
- 17/05/22 From Cllr Diane Taylor – update request re: DCC meeting on Oakdown Farm
- 17/05/22 From Cllr Paul Miller – welcome message from the new mayor