

**NORTH WALTHAM PARISH COUNCIL**

Chairman: Mr Geoff Chapman

Clerk: Mrs Sharon Shea

14 Home Mead, North Waltham, Basingstoke, Hampshire, RG25 2SY  
Tel: 01256 391983, Email: [clerk@northwaltham.info](mailto:clerk@northwaltham.info)**To: Members of North Waltham Parish Council**

You are summoned to attend the Annual Meeting of North Waltham Parish Council to be held on  
**Tuesday 17<sup>th</sup> May 2022 at 7.30pm at the Rathbone Pavilion, Cuckoo Meadow**

**For information:**

- **Oakley & The Candovers Ward Councillors, Basingstoke & Deane Borough Council**
- **Hampshire County Councillor**

## AGENDA

- 025/FC/  
02/22-23**      **To receive nominations for and election of Chairperson**
- 026/FC/  
02/22-23**      **To receive nominations for and election of Vice-Chairperson**
- 027/FC/  
02/22-23**      **To receive declarations of acceptance of office forms from the Chairperson, Vice-Chairperson and Councillors**
- 028/FC/  
02/22-23**      **Apologies for Absence**
- 029/FC/  
02/22-23**      **Declarations of Interest**
- Arising from this agenda, members are invited to declare any relevant interests.
  - Notwithstanding this item, members may subsequently declare an interest at any point during the meeting.
- 030/FC/  
02/22-23**      **Meeting open to the Public**  
The meeting will allow questions and comments from members of the public.
- 031/FC/  
02/22-23**      **Minutes**  
To approve the accuracy of the minutes, already circulated, of the Ordinary Meeting held on 19<sup>th</sup> April 2022 and the Additional Ordinary Meeting held on 4<sup>th</sup> May 2022.  
Approved minutes are available to view at <https://www.northwaltham.net/parish-council/meetings/>
- 032/FC/  
02/22-23**      **Action Plan and Outcomes following the meeting held on 19<sup>th</sup> April 2022 – Appendix 1**  
To receive an updated Action Plan and to discuss any issues arising not on the agenda.
- 033/FC/  
02/22-23**      **To review delegation arrangements to committees, sub-committees, staff and other local authorities**
- 034/FC/  
02/22-23**      **To review the terms of reference for committees and posts:**
- Staffing Committee
  - Neighbourhood Planning
  - Safety Officer
- 035/FC/  
02/22-23**      **To appoint members to existing committees and posts:**
- Staffing Committee
  - Neighbourhood Planning
  - Safety Officer
- 036/FC/  
02/22-23**      **To consider the appointment of any new committees**
- 037/FC/  
02/22-23**      **To review arrangements (including any legal arrangements) with other local authorities, not-for-profit bodies and businesses.**
- 038/FC/  
02/22-23**      **To review representation on, or work with, external bodies and arrangements for reporting back:**
- North Waltham Village Trust
  - Village charities
  - BDAPTC
  - HALC
  - Tree warden

- 039/FC/  
02/22-23** To consider arrangements with a view to the council becoming eligible to exercise the General Power of Competence in the future
- 040/FC/  
02/22-23** To review the inventory of land and other assets (Asset Register) including buildings and other equipment
- 041/FC/  
02/22-23** To confirm arrangements for insurance cover in respect of all insurable risks
- 042/FC/  
02/22-23** To review the Council's and/or staff's subscriptions to other bodies
- 043/FC/  
02/22-23** To review the Council's Schedule for Review of Policies and Key Documents in 2022-23
- 044/FC/  
02/22-23** To review the Council's spending under S137 of the Local government Act 1972 or the General Power of Competence
- 045/FC/  
02/22-23** **Speed Reduction & Safety Working Group**  
To receive an update from the SRS Working Group.
- 046/FC/  
02/22-23** **Current Planning Applications**
- To note the status of current planning applications – full list at Appendix 2.
- Documents can be viewed at <https://planning.basingstoke.gov.uk/online-applications/>
- 047/FC/  
02/22-23** **Planning Compliance**
- To receive an update on any outstanding compliance issues.
- 048/FC/  
02/22-23** **Finance**
- (a) **Receipts and Payments** – see Appendix 3
- To acknowledge receipt of payments made to the Parish Council
  - To acknowledge payment of standing orders, direct debits and other payments
  - To acknowledge Multipay card payments made since statement dated 02/04/22
  - To approve payments
- (b) **Bank Balances**  
To receive the current bank balances.
- (c) **FY21-22 Audit**  
To approve the following documents:
- FY21/22 AGAR Section 1 – Annual Governance Statement
  - FY21/22 AGAR Section 2 – Accounting Statements
  - FY21/22 Asset Register - March 2022.
- 049/FC/  
02/22-23** **Village Maintenance Matters**  
To receive updates on and/or discuss the following:
- (a) **General Maintenance – Grass Cutting**
- (b) **St Michael's Green**
- (c) **Village Pond**
- (d) **Plan for village trees**
- (e) **Footpaths/Gates**
- (f) **Telephone Box**
- (g) **Lengthsman**
- To review the work carried out at the last visit on 12/05/22.
  - To discuss the work for the next visit, scheduled for 10/08/22.
- (h) **Litter Picking**
- 050/FC/  
02/22-23** **Highways and Roads**  
To receive an update on the following:
- (a) **Traffic issues**
- (b) **Potholes and other highways maintenance**
- (c) **Other miscellaneous issues**
- 051/FC/  
02/22-23** **Village Welcome Pack**
- To discuss revision and reprinting of the welcome pack leaflet.
- 052/FC/  
02/22-23** **Correspondence** – see Appendix 4
- To acknowledge correspondence received since the Ordinary Meeting on 19<sup>th</sup> April 2022.
  - To discuss any issues arising from correspondence not covered elsewhere on the agenda.

**053/FC/  
02/22-23**

**Councillors' Announcements**

**054/FC/  
02/22-23**

**Items for insertion in the Parish Magazine** (*final copy date **Wed 25<sup>th</sup> May 2022***)

**055/FC/  
02/22-23**

**Date of Next Meeting**

To confirm the date of the next Ordinary Meeting and the Annual Parish Meeting scheduled for 21<sup>st</sup> June 2022.

Signed:

Clerk to North Waltham Parish Council