



MINUTES OF PARISH COUNCIL ORDINARY MEETING

Tuesday 16th March 2021 at 7:30pm held remotely via Zoom

Councillors Present:

Cllr Geoff Chapman (GC) (Chairman), Cllr Judith McGinley (JM), Cllr David James (DJ), Cllr Bill Preston (BP), Cllr Gary Whiteside (GW), Cllr Peter Waggett (PW) and Sharon Shea (Clerk)

Actions for

235/FC/12/20-21 Apologies for Absence: None
Not present: County Cllr Anna McNair Scott, Cllr Hannah Golding, Cllr Stuart Frost

236/FC/12/20-21 Declarations of Interest: None

237/FC/12/20-21 Meeting
One member of the public joined the meeting.

238/FC/12/20-21 Minutes
The minutes of the Ordinary Meeting held on 16th February 2021 were accepted as a correct record.

ACTION:

- Chairman to sign the minutes outside of the meeting.

Clerk / GC

239/FC/12/20-21 Action Plan and Outcomes following the meeting held on 16th February 2021
An updated Action Plan was presented to the Parish Council (PC) – see Appendix 1. All items requiring discussion are on the agenda.

240/FC/12/20-21 Traffic Issues around North Waltham Primary School
(i) The response dated 03/03/21 from Kevin Hyde of HCC Highways to the PC's previous comments was discussed. The PC still has concerns relating to the location of signage, particularly in the vicinity of the churchyard on Steventon Road. The preferred way forward is to meet with HCC on site and to delay final decisions until such time as such a meeting is possible unless this raises the risk of the project being withdrawn.

ACTION:

- Contact HCC/Kevin Hyde to arrange an on-site meeting and clarify whether a delay poses a risk to the project.

Clerk

(ii) The PC discussed the response dated 02/03/21 from HCC/Cllr Rob Humby regarding the introduction of a 20mph speed limit. Cllr Humby's team is supportive of advisory 20mph zones (with flashing lights) near school sites, but not more generally, e.g. throughout the village.

241/FC/12/20-21 St Michael's Close island
It has been discovered since the last meeting that HCC has 'adopted' the island, but it is unclear what this actually means in practice. HCC's interest is effectively limited to the two metre perimeter next to the highway, not the entirety of the plot. They have dealt with some trees near the road (overhanging/loose branches for example) but nothing else. The PC agreed that there was little point in pursuing ownership of the plot if that does not permit control over the use/maintenance of it, and HCC is unlikely to object if a local group carries out some maintenance providing that this does not jeopardise highway safety. It was agreed that the local resident involved should draft a proposal to HCC, based on suggestions made by a local tree surgeon, to gauge their reaction and that this proposal should be presented to HCC via the Parish Council.

ACTION:

- Draft, on behalf of the PC, a proposal for maintenance works to be carried out which can then be presented to HCC.

Local resident

- 242/FC/12/20-21 The Annual Parish Meeting and the Annual Meeting of the Council**
HALC has issued a guidance note in relation to the timing of the Annual Meeting of the Council and the Annual Parish Meeting, recommending that both are held virtually before the regulations change on 7th May 2021, on which date meetings will revert to being face-to-face.
It was agreed that:
- the Ordinary Meeting scheduled for 20th April 2021 will be postponed until 4th May 2021,
 - the agenda for the meeting on 4th May will incorporate items required for the Annual Meeting of the Council,
 - future Parish Council meeting dates will be discussed at the meeting on 4th May,
 - the Annual Parish Meeting will be held on 6th May.
- ACTIONS:**
- Update and publish the revised meetings schedule.
 - Prepare the agenda for the Annual Meeting of the Council on 4th May 2021.
 - Prepare the agenda for the Annual Parish Meeting on 6th May 2021.
- Clerk
Clerk
Clerk**
- 243/FC/12/20-21 Parish Councillor Vacancy**
Cllr Waggett has drafted a letter that can be personalised and distributed locally by Councillors, each covering different areas of the village.
- ACTIONS:**
- Provide Cllr Waggett with a suitable letterhead.
 - Send Councillors the distribution list used for the Christmas newsletter.
- Chair
Clerk**
- 244/FC/12/20-21 Community Infrastructure Levy (CIL) Funds**
No new ideas were submitted for discussion.
- 245/FC/12/20-21 Speed Reduction and Safety Working Group (SRSWG)**
The SRSWG continues to support the school safety initiative and is awaiting a response from HCC regarding its suggestions for safety measure in the village centre.
- 246/FC/12/20-21 Neighbourhood Plan (NP) Update**
The NP Group continues to work with consultants O'Neill Homer on the local plan policy and is currently working on a 'landscape character assessment'.
The Chair reported that there is some administrative work to do regarding the grant. Any unused money has to be returned to Groundwork UK and re-applied for in the next financial year.
- ACTIONS:**
- Complete the paperwork required to Groundwork UK.
 - Reflect the grant repayment in the budget for FY20/21, and the Q4 Budget Review.
- Chair
Clerk**
- 247/FC/12/20-21 Current Planning Applications**
- (a) 21/00473/RET Land at OS Ref 456378 145890 Fox Lane, North Waltham**
Change of use of land to residential and siting of a mobile home
- The following comments/issues were raised:
- This is materially the same application as those previously submitted (18/01425/RET, 19/02098/RET) both of which were refused and rejected at appeal.
 - It is unclear why BDBC is permitting another similar application to be submitted for consideration.
- NWPC response to BDBC: Objection, on the same grounds as previously stated.
- ACTIONS:**
- Respond to BDBC consultation (online) with the PC's response.
 - Seek clarification from BDBC regarding multiple submissions of similar applications.
- Clerk
Clerk**
- 248/FC/12/20-21 Planning Compliance Issues**
- Planning application 19/02098/RET Land at OS ref 456378 145890 Fox Lane, North Waltham – see item 247 (a) above.
 - Planning application 18/00460/FUL Highfield, Church Road, North Waltham RG25 2BL – no decision.
- 249/FC/12/20-21 Finance**
- (a) Financial Receipts (Appendix 3)**
- No payments received since the last Ordinary Meeting on 16/02/21.

Financial Payments (Appendix 3)

- Council acknowledged the payment of standing orders since the last meeting on 16/02/21.
- Council acknowledged one Multipay card payment since the last statement dated 02/03/21.
- Council approved the payment of two invoices and one expense claim.

Resolution:

To approve payment of:

- £36.00 to HALC for Clerk's training course (INV-4297)
- £26.50 to SS for expenses (purchase of paper and thank-you gift)
- £660.00 to ONeill Homer (Invoice 958)

Proposed by GC, seconded by DJ and approved unanimously.

The bank has still not delivered a new Multipay card to the clerk – a new application form has been submitted.

ACTIONS:

- Arrange the payments via bank transfer.
- Follow up with the bank to expedite the new card.

Clerk
Clerk

(b) Bank Balances

- Current account balance as at 16/03/21: £13,887.31.
- Deposit account balance as at 16/03/21: £39,492.46.

250/FC/
12/20-21

Village Maintenance Matters**(a) St Michael's Green**

CLr Whiteside reported that delivery of the bulbs has been delayed due to high demand.

(b) Village Pond

The bulbs for the pond area are part of the same order as those for St Michael's Green and so are delayed.

The tree surgeon is seeking planning permission to remove the decaying branch near the bottom of the willow, citing health and safety concerns. A separate application will be made later in the year for the pruning/pollarding work which will likely take place around November.

(c) Plan for village trees

Alan Purkiss is drawing up more detailed proposals for works to trees in general around the village. It is unlikely that any significant work will take place until the autumn/winter period as it is now the wrong season.

(d) Footpaths/Gates

Having examined the price comparator table, the various websites and available catalogues, the Council agreed to proceed with Centrewire as the supplier of the new gates.

The question of wood vs. metal gates was discussed and it was agreed that the metal gates should be purchased, as originally planned, as they are more robust.

ACTION:

- Contact the landowners concerned to make sure that they are happy for the Council to proceed with the replacement of the existing gates.

Clerk

(e) Telephone Box

The Clerk reported that only one response has been received from the companies contacted. The company that did respond no longer carries out restoration work and only provides authentic parts and equipment for others to use during restorations.

ACTIONS:

- Follow up with the companies that have not yet responded.

Clerk

(f) Lengthsman

The visit scheduled for 9th March 2021 took place as planned and all items on the worklist have been addressed. Tasks identified for the next visit, scheduled for 16th April, include:

- Tidying up the area next to the bus stop near Haddef,
- Cutting back brambles and general tidying up of the area at Corndell Green.

The placement of stone bollards to protect the verges at the junction of Mary Lane and Steventon Road was discussed; identification of suitable bollards has proved difficult. The possibility of using logs instead was discussed. There were some concerns as to how attractive that might look, particularly as the junction is at one of the main entry points to the village.

ACTIONS:

- Identify other areas in the village that need work and send details to the Clerk.
- Update the Lengthsman's task list for the next visit.
- Consider alternative solutions for protecting the verges at the Mary Lane/Steventon Road junction.

All
Clerk

All

(g) Parish Projects, S106 Contributions

The Chair noted that the purchase of new gates (see item 250 (d) above) is likely to be covered by S106 as the gates form part of the village infrastructure.

(h) Litter Picking

A local resident, with the agreement of the Chair, has identified suitable litter picking sticks for purchase, as approved at the last meeting (see below).

It was agreed that the resident involved should let the litter-picking volunteers know of the availability of the new and existing sticks.

Extract from the Minutes of the Ordinary Meeting 16th February 2021:**Resolution:**

To approve a fund of up to £200 for the purchase of litter picker sticks for the litter-picking volunteers.

Proposed by GC, seconded by JMcG and approved unanimously.

251/FC/
12/20-21**Highways and Roads****(a) Traffic issues**

- None reported.

(b) Potholes and other Highways Maintenance

- Three potholes were reported: two at the bottom of St Michael's Close, one on Church Road.

ACTION:

- Report the potholes to BDBC.

Clerk

(c) Other miscellaneous issues

- None reported.

252/FC/
12/20-21**Correspondence**

- The Council noted the Schedule of Correspondence received between 16th February and 16th March 2021 – see Appendix 4.
- It was agreed that the response from RAF Odiham to the Council's letter reflecting residents' concerns about low-flying aircraft should be published in the Parish Magazine.

253/FC/
12/20-21**Councillors' Announcements**

- None reported.

254/FC/
12/20-21**Items for Parish Magazine**

The deadline for the Parish Magazine is 6.00pm on Wednesday 24th March 2021.

The following items will be included:

- Date of the Annual Meeting of the Council (4th May 2021)
- Date of the Annual Parish Meeting (6th May 2021)
- Planning applications
- Parish Councillor vacancy notice
- The response from RAF Odiham regarding low-flying aircraft
- A note promoting the Countryside Code
- A note regarding the availability of the '20 is PLENTY' wheelie bin stickers
- A note about the work to be carried out on the willow tree at the pond

ACTION:

- Prepare and submit articles to the Parish Magazine.

Clerk

255/FC/
12/20-21**Date of Next Meeting**

- The next Ordinary Meeting will be incorporated into the Annual Meeting of the Council which will be held on **Tuesday 4th May 2021 at 7.30pm.**
- The meeting will be held via Zoom unless Government guidelines have changed.

Signed Date

APPENDIX 1

Item 239/FC/12/20-21 Action Plan and Outcomes following the meeting held on 16th February 2021

MINUTE REF	ACTION	RESP	OUTCOME / COMMENTS
FROM MEETING HELD ON 20TH OCTOBER			
118/FC/07/20-21 (a) Footpaths	<ul style="list-style-type: none"> Request the landowner to confirm permission to undertake this work and to contribute towards the cost Contact BDBC re: installation of a dog waste bin and request additional signage 	Clerk Clerk	Awaiting PC's decision on item 229 (d) Email to BDBC 28/11/20
FROM MEETING HELD ON 17TH NOVEMBER			
141/FC/08/20-21 Councillor Induction	<ul style="list-style-type: none"> Produce a list of regular events, with an approximate timeline, for the Induction Pack. 	Clerk	Initial list produced
149/FC/08/20-21 Village Maintenance Matters			
(aa) Plan for new trees	<ul style="list-style-type: none"> Liaise with Alan P on documenting detailed proposals and/or options for the priority areas and how best to obtain costings for the work identified. 	Clerk	Alan P working on a plan for autumn 2021
(b) Telephone Box	<ul style="list-style-type: none"> Obtain formal quotations for renovation of the telephone box 	Clerk	See item 229 (e)
FROM MEETING HELD ON 19TH JANUARY 2021			
191/FC/10/20-21 St Michael's Green	<ul style="list-style-type: none"> Purchase bulbs up to the value of £100.00, claim the cost from NWPC, and arrange for a volunteer group to carry out the planting. Investigate with BDBC options for mowing patterns /schedules and the processes for changing such. 	Residents representing the 'rewilding' group Clerk	Email sent to BDBC 04/02/21
190/FC/10/20-21 Budget for FY21/22	<ul style="list-style-type: none"> Publish the budget with the meeting minutes and on the website. 	Clerk	Draft issued to PC for comment 26/02/21
193/FC/10/20-21 Village Pond	<ul style="list-style-type: none"> Purchase bulbs up to the value of £50.00, claim the cost from NWPC, and arrange for a volunteer group to carry out the planting. 	Residents representing the 'rewilding' group	
201/FC/10/20-21 Village Maintenance Matters			
(a) Plan for Village Trees	<ul style="list-style-type: none"> Discuss with Alan P and obtain quotes for the work agreed by the PC for the area next to Haddef. 	Clerk	Alan P working on plan for autumn 2021
(d) Lengthsman	<ul style="list-style-type: none"> Update the Lengthsman's task list for the next visit Copy the list to the managing office as well as to the Lengthsman team directly. 	Clerk Clerk	See item 229 (f) n/a – only one email address in use
FROM MEETING HELD ON 16TH FEBRUARY 2021			
215/FC/11/20-21 Minutes	<ul style="list-style-type: none"> Chairman to sign the minutes outside of the meeting. 	Clerk / GC	Completed 20/02/21
217/FC/11/20-21 Traffic issues	<ul style="list-style-type: none"> Forward the PC's comments to HCC/Kevin Hyde. 	Clerk	Completed 26/02/21
218/FC/11/20-21 Budget	<ul style="list-style-type: none"> Update the agenda to remove 'Budget' as a standing item. Circulate the final version of the budget to the PC. 	Clerk Clerk	Completed Completed 20/02/21
219/FC/11/20-21 St Michael's Close island	<ul style="list-style-type: none"> Obtain the opinion of a local solicitor as to whether Land Registry title equates to proof of ownership. 	Cllr James	Completed 04/03/21

	<ul style="list-style-type: none"> Approach the current owners to ask them to reconsider the amount requested for the purchase. 	Local resident	Completed 28/02/21
220/FC/11/20-21 Low-flying aircraft	<ul style="list-style-type: none"> Prepare a letter on behalf of the PC. Prepare items for publishing on the village website and in the Parish Magazine outlining actions taken and issues raised by the PC. 	Clerk Clerk	Completed; letter issued 22/02/21 Completed
221/FC/11/20-21 Vision for SW Basingstoke	<ul style="list-style-type: none"> Update the agenda to remove 'Vision for SW Basingstoke' as a standing agenda item. 	Clerk	Completed
222/FC/11/20-21 Parish Councillor Vacancy	<ul style="list-style-type: none"> Draft a letter for councillors to personalise and send to neighbouring residents. 	Cllr Waggett	
223/FC/11/20-21 CIL Funds	<ul style="list-style-type: none"> Contact HCC/Highways Department to point out current issues with eroded road markings and find out what the refresh schedule is. Consider what potential projects within the village might be suitable for CIL funding. 	Clerk All	Completed 26/02/21 Completed
224/FC/11/20-21 SRSWG	<ul style="list-style-type: none"> Advertise the availability of the '20 is PLENTY' stickers in the Parish Magazine and deliver them to interested residents. 	Clerk	Completed
226/FC/11/20-21 Current Planning Applications	<ul style="list-style-type: none"> Respond to BDBC consultation (online) with the PC's responses. 	Clerk	Completed 19/02/21
227/FC/11/20-21 Planning Compliance Issues	<ul style="list-style-type: none"> 19/02098/RET: Contact BDBC Planning Department to find out what is happening regarding the removal of the static home. 18/00460/FUL: Contact BDBC to find out what action is being taken regarding the damage done to the pavement adjacent to the driveway at Highfield. Remove the third and fourth items from the agenda. 	Clerk Clerk Clerk	New application (21/00473/RET) submitted Email to BDBC 12/03/21 Completed
228/FC/11/20-21 Finance	<ul style="list-style-type: none"> Arrange the payments via bank transfer. Contact the bank to expedite the new card. 	Clerk Clerk	Completed 18/02/21 Completed 26/02/21
229/FC/11/20-21 Village Maintenance Matters			
(c) Plan for Village Trees	<ul style="list-style-type: none"> Inform the three contractors of the outcomes of their respective bids for work on the willow tree. Discuss with the selected contractor the timing of any work and the removal of the decaying branch. Prepare appropriate communications to let residents know the nature, extent and timing of work to the willow, explaining why such work is required. 	Clerk Clerk Clerk	Completed 17/02/21 Discussed with contractor 12/03/21 Completed for Parish Magazine
(d) Footpaths /Gates	<ul style="list-style-type: none"> Prepare for the PC a price comparator table and include links to relevant websites and catalogues relating to the quotations received. 	Clerk	Completed 20/02/21
(e) Telephone Box	<ul style="list-style-type: none"> Apply for planning permission to carry out restoration work to the telephone box. Prepare an information pack, with photographs, that can be passed to potential restorers. 	Clerk Clerk	Completed
(f) Lengthsman	<ul style="list-style-type: none"> Update the Lengthsman's task list for the next visit. Investigate the cost of heavy-duty stone bollards that might be a suitable deterrent. 	Clerk Clerk	Completed 20/02/21 Work ongoing

(g) Parish Projects, S106 Contributions	<ul style="list-style-type: none"> • Forward the NWVT potential projects list to BDBC. • Find out from BDBC how S106 funding is requested/accessed. 	Clerk Clerk	Completed 22/02/21 Awaiting response from BDBC/Catherine Daly
230/FC/11/20-21 Highways and Roads			
(c) Misc. Issues	<ul style="list-style-type: none"> • Prepare an article on dog control for the next issue of the Parish Magazine, referencing the BDBC 'Take the Lead' campaign. 	Clerk	Completed
233/FC/11/20-21 Parish Magazine	<ul style="list-style-type: none"> • Prepare and submit articles to the Parish Magazine: <ul style="list-style-type: none"> • Date of the next Parish Council meeting • Planning applications • Parish Councillor vacancy notice • A note on action taken regarding low-flying aircraft above the village • A note regarding the availability of the '20 is PLENTY' wheelie bin stickers • A note about the work to be carried out on the willow tree at the pond • A note on dog control and the BDBC 'Take the Lead' campaign. 	Clerk	Completed

APPENDIX 2

Item 247/FC/12/20-21 Current Planning Applications

Full details of these planning applications are available to view on the Basingstoke & Deane Borough Council website at <https://planning.basingstoke.gov.uk/online-applications/>

B/F	19/02018/FUL Undecided	Village Farm Bungalows, Steventon Road, North Waltham RG25 2DD Erection of 2 no. 3 bed houses following demolition of existing bungalows including associated works (part retrospective)
B/F	19/02422/FUL Undecided	Land at OS Ref 456743 145562, Popham Lane, North Waltham Erection of 7 no. dwellings; with associated parking, turning, landscaping, and private amenity space. Creation of new access point out onto Popham Lane
B/F	19/02900/FUL Undecided	Towns End Cottage, Maidenthorne Lane, North Waltham RG25 2DD Erection of a single storey lifetime dwelling
B/F	19/03232/FUL Undecided	Land adjacent The Old Hall, Popham Lane, North Waltham Erection of 6 no. dwellings including associated parking and landscaping and creation of new access onto Popham Lane Appeal made to the Secretary of State: <i>Appeal made against non-determination (not refusal) of the planning application</i>
B/F	20/00221/FUL Undecided	Old School House, Mary Lane, North Waltham RG25 2BY Erection of detached dwelling including parking provision for existing and proposed dwelling Amended plans received 28/04/20: <i>Amended plans to reduce the scale of the development and to alter the position of the dwelling. An amended tree report was submitted to reflect the revised layout.</i>
B/F	20/00670/HSE Undecided	Towns End Cottage, Maidenthorne Lane, North Waltham RG25 2DD Erection of two storey side and rear extensions
B/F	20/01847/FUL Undecided	Land at Folly Farm, Overton Road, North Waltham Removal of existing office building (B1a), and the erection of a detached dwelling; with associated parking, turning, landscaping, private amenity space, modified access from the highway and associated change of use of land
B/F	20/02162/OUT Undecided	Land at Oakdown Farm, A30, Dummer RG23 7LR Outline planning application for the demolition of 3 dwellings, out-buildings and related structures and construction of commercial and industrial units including mezzanine floorspace (use class B8) with ancillary offices (use class B1), associated infrastructure works (including parking and landscaping), and full details of sight levels, drainage and diversion of underground pipeline. All matters reserved except for access arrangements. Amended plans received 20/11/20, 15/01/21 and 09/03/21
B/F	20/02527/LDEU Undecided	Church Farm, Steventon Road, North Waltham Certificate of Lawfulness for the existing use of land at former poultry buildings for the assessment of techniques for the control of public health pests, and an ancillary use for the training of pest management professionals (Use Class E)
B/F	20/02586/FUL Undecided	Land At Oakdown Farm, Winchester Road, Dummer, Basingstoke Demolition of three dwellings, out-buildings and related structures and construction of a storage and distribution warehouse including mezzanine floorspace (use class B8) with ancillary offices (use class B1) within Plot 1 of the site, with associated infrastructure works including site access, parking provision, landscaping, site reprofiling, drainage works and diversion of underground pipeline Amended plans received 03/11/20, 15/01/21 and 09/03/21
B/F	20/02516/ROC Undecided	Highfield, Church Road, North Waltham RG25 2BL Variation of Condition 1 of Planning Permission 18/00460/FUL to amend the plan numbers to amend the landscaping
B/F	20/02893/TDC Undecided	Land At OS Grid Ref 455998 146067 St Michael's Close, North Waltham Technical Details Consent for the erection of 2 no. dwellings with associated access, garaging, parking and landscaping, pursuant to Permission in Principle Approval Reference 19/01954/PIP for up to 4 no. dwellings 20/01255/TDC – refused, appeal lodged

B/F	20/02839/LDPO Granted	Towns End Cottage, Maidenthorne Lane, North Waltham, RG25 2DD Certificate of Lawfulness for the proposed demolition and removal of existing rear conservatory, replacement of existing timber windows with UPVC to match that of existing design/appearance and removal of existing render and re-render/paint to match that of existing <i>Please be advised that the above Certificate of Lawful development for a proposed operation in respect of the above was registered on 12 October 2020. This is an application for a determination only as to whether the proposed works constitute permitted development.</i>
B/F	20/02891/HSE Granted	14 St Michael's Close North Waltham RG25 2BP Erection of a single storey rear and side extension and conversion of garage to additional living space
B/F	20/03050/HSE Undecided	Old School House, Mary Lane, North Waltham RG25 2BY Erection of part single /part two-storey extension including new roof. Site works to include forming a new vehicle access and driveway
B/F	20/03458/ROC Granted	Former Wheatsheaf Garage, North Waltham Variation of condition nos. 1 and 3 of planning consent 20/00540/ROC for amendment to the landscaping on the site frontage.
B/F	T/00671/20/TPO Undecided	2 St Michael's Close, North Waltham Application for works to trees growing in a conservation area. PROPOSAL: Ash:-fell. [This tree has significant decay at the base.]
B/F	20/03544/FUL Undecided	Land south of St Michael's Close, North Waltham Full planning application for the erection of two dwellings with access, garaging, parking and landscaping and associated works.
B/F	T/00047/21/TCA Raise no objection	9 St Michael's Close, North Waltham Application for works to trees – conservation area T1 Willow: pollard to 3m T2 Cypress: fell.
B/F	21/00262/HSE Undecided	Chapel Cottage, Chapel Street, North Waltham, RG25 2BZ Replacement of existing attached garage and single storey side extension with a two storey side extension
B/F	21/00376/HSE Undecided	Street Cottage, Yew Tree Road, North Waltham Installation of replacement oil tank, erection of 1.80m high fire protection wall, conversion of existing garage to gym, erection of 1.5 metre high fence, installation of block paved driveway and erection of a single storey side extension to create new garage
B/F	21/00329/HSE Undecided	7 Burydown Mead, North Waltham Conversion of garage to living accommodation
NEW	21/00473/RET Undecided	Land at OS Ref 456378 145890 Fox Lane, North Waltham Change of use of land to residential and siting of a mobile home

APPENDIX 3**Item 249/FC/12/20-21 Finance****(a) Receipts and Payments**

To acknowledge the receipt of payments made to the Parish Council since the last OM on 16/02/21

DATE	RECEIVED FROM	DESCRIPTION	AMOUNT	TOTAL
	None			

To acknowledge the payment of standing orders, direct debits and charges since last OM on 16/02/21

DATE	NAME OF PAYEE	DESCRIPTION	AMOUNT	TOTAL
28/02/21	Clerk	Salary - February	£364.35	£364.35
28/02/21	Clerk	AHEA - February	£26.00	£26.00

To acknowledge the Multipay card payments made since last statement dated 02 March 2021 – **to be verified**

DATE	NAME OF PAYEE	DESCRIPTION	AMOUNT	TOTAL
02/03/21	Lloyds Bank plc	Monthly fee	£3.00	£3.00

To approve the following payments

DATE	NAME OF PAYEE	DESCRIPTION	AMOUNT	TOTAL
09/02/21	HALC	Invoice INV-4297 1 x Year End Accounts & Audit course VAT	£30.00 £6.00	£36.00
21/02/21	Sharon Shea Clerk	Expenses: Purchase of wine (gift) and printer paper	£26.50	£26.50
25/02/21	ONeill Homer	Invoice 958 VAT	£550.00 £110.00	£660.00

APPENDIX 4**Item 252/FC/12/20-21 Schedule of Correspondence****CORRESPONDENCE RECEIVED between 17th February 2021 – 15th March 2021**

All correspondence is circulated to Parish Councillors unless otherwise stated below.

Correspondence from BDBC

- 17/02/21 Appeal notification letter ref. APP/H1705/W/20/3265765 in relation to planning application 19/03232/FUL - Land adjacent to The Old Hall, Popham Lane
- 19/02/21 Development Control Committee Target List for 10/03/21
- 20/02/21 Councillors' briefing, Covid-19 update + vaccinations briefing + Census 2021 Councillor Handbook(19/02/21)
- 22/02/21 Councillors' briefing, Covid-19 update
- 24/02/21 Designation of New Neighbourhood Plan area
- 25/02/21 Councillors' briefing, Covid-19 update (24/02/21)
- 25/02/21 Councillors' briefing, Covid-19 update
- 25/02/21 Planning application 21/00473/RET Land at Fox Lane, change of use to residential and siting of a mobile home
- 28/02/21 Councillors' briefing, Covid-19 update (26/02/21)
- 01/03/21 Councillors' briefing, Covid-19 update
- 04/03/21 Councillors' briefing, Covid-19 update (02/03/21)
- 04/03/21 Councillors' briefing, Covid-19 update (03/03/21)
- 09/03/21 Email from Cllr John Izett re: new town centre strategy online survey

Correspondence from HCC

- 17/02/21 Town and Parish News, February 2021
- 26/02/21 HCC Your Hampshire Newsletter
- 01/03/21 HCC Countryside Service Newsletter March 2021
- 01/03/21 Email from HCC Countryside Service re: the Countryside Code
- 02/03/21 Email 01/03/21 from HCC/Mandy Ware re: road markings
- 04/03/21 Email 03/03/21 from HCC/Kevin Hyde re:: SFAL and road signs

Correspondence from HALC

- 09/03/21 Email notification of Hampshire Together 'Get to Know Your NHS' event 09/03/21
- 09/03/21 HALC Newsletter – March, plus guidance on Grant funding

Other correspondence

- 17/02/21 Cllr Paul Mahoney BDAPTC - email re: BDBC funding for urban play areas
- 22/02/21 Highways England – notice of roadworks at M3 J6-J5 March 5th – 18th
- 25/02/21 RAF Odiham response to NWPC letter re: low-flying aircraft
- 04/03/21 Message from Malcolm Knight re: rules concerning opening of community centres
- 08/03/21 Email 04/03/21 from CPRE Hampshire re: litter picking

Newsletters

- 23/02/21 Rural Services Network: The Rural Bulletin
- 02/03/21 Rural Services Network: The Rural Bulletin
- 04/03/21 Rural Services Network: Rural Funding Digest
- 09/03/21 Rural Services Network: The Rural Bulletin

Correspondence received since Schedule was first issued 09 March 2021:

- 11/03/21 Councillors' briefing, Covid-19 update (09/03/21)
- 11/03/21 Further amendments to planning application 20/02162/OUT (Oakdown Farm)
- 11/03/21 Further amendments to planning application 20/02586/FUL (Oakdown Farm)
- 11/03/21 Councillors' briefing, Covid-19 update (10/03/21)
- 11/03/21 Keep Britain Tidy – notification of launch event
- 11/03/21 Email 10/03/21 from Roy Cross of Steventon re: RAF terrain-following
- 11/03/21 HALC: guidance note re: 2021 meetings after 7th May
- 12/03/21 HCC Your Hampshire Newsletter