



## NORTH WALTHAM PARISH COUNCIL

Chairman: Mr Geoff Chapman

Clerk: Ms Rosemary Coulter  
6 Longfield Close, North Waltham, Basingstoke, Hampshire, RG25 2EL  
Tel: 01256 397188, Email: clerk@northwaltham.info

**To: Members of North Waltham Parish Council**

You are summoned to attend the Ordinary Meeting of North Waltham Parish Council on **Tuesday 15<sup>th</sup> January 2019**, at **7.30pm** in the **Rathbone Pavilion, North Waltham**

**For information: Oakley & North Waltham Ward Councillors, Basingstoke & Deane Borough Council; Hampshire County Councillor**

### AGENDA

- 197/FC/10/18-19**      **Apologies for absence**
- 198/FC/10/18-19**      **Declarations of Interest** – arising from this agenda, Members are invited to declare any relevant interests. Notwithstanding this item, Members may subsequently declare an interest at any point during the meeting.
- 199/FC/10/18-19**      **Meeting open to the Public** – the meeting will allow questions and comments from members of the public. (10 mins)
- 200/FC/10/18-19**      **Minutes** – to confirm the accuracy of the minutes, already circulated, of the Ordinary Meetings held on
- 18<sup>th</sup> December 2018.
  - 7<sup>th</sup> January 2019 (additional meeting).
- 201/FC/10/18-19**      **Matters arising** – to receive confirmation that the following actions have been taken and receive updates, if appropriate
- Councillor / Clerk emails.
  - Precept request.
- 202/FC/10/18-19**      **Policies** - to receive the following policies for discussion and approval:
- Draft Document Retention Policy.
  - Draft Procedure for Managing Freedom of Information Requests.
  - Draft Grant Awarding Policy.
- 203/FC/10/18-19**      **Risk Assessment** - to receive an update on undertaking a Village Health and Safety Risk Assessment.
- 204/FC/10/18-19**      **Community Speed Watch** –
- to receive an update on the progress of Community Speed Watch.
  - to receive details of the Community Speed Watch Process.
- 205/FC/10/18-19**      **Annual Parish Meeting** – to commence planning for this meeting to be held on 16<sup>th</sup> April 2019.
- 206/FC/10/18-19**      **Parish Council Meeting in February 2019** – to determine course of action in view of Clerk's absence.
- 207/FC/10/18-19**      **Neighbourhood Planning Update** – to receive an update from the Neighbourhood Plan (NP) Group.
- 208/FC/10/18-19**      **Current Planning Applications** – to receive updates on current Planning Applications received from Basingstoke and Deane Borough Council and to discuss new planning applications, as outlined below:

## Current Planning Applications:

B/F	17/03774/FUL	<b>The Sun Inn, Winchester Road, North Waltham RG25 2JD</b> Erection of rear extension to form new 3 storey building with two floors of function rooms and 16 letting rooms above, remodelling of existing public house with extensions, new car park area and associated landscaping <b>Amended plans submitted 05.03.18, as follows:</b> Erection of rear extension to form new 3 story building with two floors of function rooms and 16 letting rooms above with link to existing building, remodelling of existing public house, replacement of function room with additional staff accommodation. Construction of new car park areas (additional 99 spaces and 18 spaces), alterations to access to create two separate access, associated landscaping/re-levelling and installation of septic tank.	<b>Undecided</b>
B/F	18/00708/FUL	<b>Towns End Cottage, Maidenthorpe Lane, North Waltham RG25 2DD</b> Erection of a single storey lifetime dwelling	<b>Undecided</b>
B/F	18/00873/FUL	<b>Land at Hounsome Fields Junction of Winchester Road and Trenchard Lane Dummer</b> Construction of 2 no. gypsy and traveller pitches of 250 sq metres each, both to be independently serviced with an amenity building, large trailer and touring caravan with parking for two vehicles and garden area (Pursuant to outline application 15/04503/OUT)	<b>Undecided</b>
B/F	18/02794/OUT	<b>Wheatsheaf Garage House, Popham Lane, North Waltham RG25 2BB</b> Outline application for matters of access, appearance, layout and scale, for erection of 4 no. new dwellings with associated carports, parking and amenity space (with retention of existing Garage House dwelling)	<b>Undecided</b>
B/F	T/00464/18/TCA	<b>Holly Cottage, Chapel Street, North Waltham</b> Application for works to trees growing in a conservation area Proposal: T1 Ash: fell (Replant 1 Field Maple)	<b>Granted 17.12.18</b>
B/F	18/03188/HSE	<b>The White Cottage, Popham Lane, North Waltham RG25 2BD</b> Erection of two storey side and rear extension with demolition of one outbuilding	<b>Undecided</b>
B/F	T/00481/18/TCA	<b>Batcheors, Popham Lane, North Waltham RG25 2BE</b> Application for works to trees growing in a conservation area Proposal: T1, T2, T3 Lime: pollard leaving a finished height of 14m and radius of 7m, crown lift to no more than 5m	<b>Granted 21.12.18</b>
B/F	18/03414/RET	<b>Land at OS Ref 456378 145890, Fox Lane, North Waltham</b> Change of use of land to residential and siting of a mobile home with additional hard standing and septic tank	<b>Undecided</b>
NEW	T/00503/18/TCA	<b>22 St Michael's Close, North Waltham</b> Application for works to trees growing in a conservation area Proposal: Larch (T1) - fell because storm damaged with a significant lean towards the house (Note: consent for the removal of two large hanging branches has been approved)	<b>Undecided</b>
NEW	18/03649/HSE	<b>4 Portland Place, Field View Cottage, Popham Lane, North Waltham RG25 2BD</b> Erection of double garage	<b>Undecided</b>
NEW	T/00516/18/TCA	<b>23 Coldharbour, North Waltham RG25 2BH</b> Application for works to trees growing in a conservation area Proposal: Maple (variegated norway): reduce crown to previous cuts by approx. 2m leaving an approx. finished height of 5m and crown spread (radius) of 3.5m. Horse Chestnut: reduce crown by approx. 1m leaving an approx. finished height of 5m and crown spread (radius) of 3m.	<b>Undecided</b>

**209/FC/10/18-19** **Planning Compliance Issues** – to receive an update on the planning compliance issue at land at OS Ref 456378 145890, Fox Lane, North Waltham (planning application reference 17/02849/OUT).

**210/FC/10/18-19** **Finance**

**(a) Receipts** – to acknowledge the receipt of payments made to the Parish Council, as per the schedule below.

DATE	RECEIVED FROM	DESCRIPTION	AMOUNT	TOTAL
	NONE			

**(b) Payments**

- to note payment of the following standing order and direct debit

DATE	NAME OF PAYEE	DESCRIPTION	AMOUNT	TOTAL
28.12.18	Rosemary Coulter	Salary (£9.32 x 35 hrs) (Dec 2018)	£326.20	
		Home working allowance (Nov 2018)	£ 18.00	£344.20

- to note the following card payments

DATE	NAME OF PAYEE	DESCRIPTION	AMOUNT	TOTAL
18.12.18	Old Barn Stores	Refreshments for meeting	£21.86	£21.86

- to approve the following payment

DATE	NAME OF PAYEE	DESCRIPTION	AMOUNT	TOTAL
18.12.18	BDBC	Invoice CS184159 Speed limit reminder sig deployment during April 2018	£320.00	£320.00

**(c) Bank Balance and Bank Reconciliation** – to receive the current bank balances and quarterly bank reconciliation as at 31<sup>st</sup> December 2018 (quarter 3).

**(d) Budget Review** - to receive the quarterly budget review as at 31<sup>st</sup> December 2018 (quarter 3).

**211/FC/10/18-19** **Highway / Village Appearance Matters** – to receive an update on the following issues

- Land (island) at St Michael's Close.
- Trees - at the pond, St Michael's Green, Barley View and Haddef.
- Roads.
- Drains.
- Accident site at junction of A30/A33 – to review information from the Road Safety Foundation.
- Footpaths.
- Telephone box.
- Lengthsman – repair to gate between Ramsholt Close and Mary Lane.

**212/FC/10/18-19** **Correspondence** –

- to acknowledge correspondence received for the last month (as per Correspondence Received Schedule dated 09.01.19).
- to receive any correspondence received since 09.01.19.

**213/FC/10/18-19** **Councillors Announcements**

**214/FC/10/18-19** **Items for insertion in the Parish Magazine** (deadline TBC).

**215/FC/10/18-19** **Date of Next Meeting** – to confirm the next monthly meeting will be held on **Tuesday 19<sup>th</sup> February 2019 OR Tuesday 19<sup>th</sup> March 2019** at **7.30pm** in the **Rathbone Pavilion, North Waltham**.

Signed: *RCoulter*

Clerk to North Waltham Parish Council